

MINUTES OF THE BOARD FOR PROFESSIONAL ENGINEERS, LAND SURVEYORS, AND GEOLOGISTS

Teleconference

Monday, November 8, 2021, beginning at 9:00 a.m., and
Tuesday, November 9, 2021, beginning at 9:00 a.m.

Monday, November 8, 2021

Board Members Present:	President Betsy Mathieson; Fel Amistad; Alireza Asgari; Duane Friel; Michael Hartley; Kathy Jones Irish; Eric Johnson; Coby King; Paul Novak; Mohammad Qureshi; Frank Ruffino; Wilfredo Sanchez; and Christina Wong
Board Members Absent:	Vice-President Rossana D'Antonio;
Board Staff Present:	Ric Moore (Executive Officer); Nancy Eissler (Assistant Executive Officer); Tiffany Criswell (Enforcement Manager); Celina Calderone (Board Liaison); Dawn Hall (Administrative Manager); and Joseph Chin (Legal Counsel)

I. Roll Call to Establish a Quorum

President Mathieson called the meeting to order at 9:10 a.m., and a quorum was established.

II. Pledge of Allegiance

Dr. Amistad led everyone in the recitation of the Pledge of Allegiance.

President Mathieson welcomed new Board member, Christina Wong. Ms. Wong provided a brief introduction about herself.

III. Public Comment for Items Not on the Agenda

During Public Comment, an individual identified as Kristy W. had questions regarding the complaint process and how to contact Mr. Moore. She inquired about whether there is a statute of limitations on a complaint as she had not had much follow up on her complaint that she submitted over six months ago. President Mathieson suggested visiting the Board's website for Mr. Moore's email address and to contact Ms. Criswell for further information. Mr. Moore provided his email address. Mr. Chin noted that there is no statute of limitations. Kristy expressed her appreciation.

Roger Ball, representing Rick Engineering, referenced an issue that is of interest to the profession and concerning to engineering firms. Section 6703 of the PE Act defines responsible charge of work and does not refer to the concept of financial liability. Mr. Ball stated that Section 6753 of the Business and Professions Code

requires that engineering documents be prepared by or under the responsible charge of a licensed civil engineer. The same section also requires that the documents be signed, sealed, or stamped by the engineer. The standard protocol is that one goes through the process with the public agency which involves plan check that ultimately results in the approval of the plans. The issue is evolving and expanding with some public agencies. These public agencies are requiring an expanded and onerous declaration by the engineer to be made in conjunction with the signature and approval of the plans by the engineer. These agencies are using identical language in this declaration. The declaration requires that the engineer of work make a statement that there is an understanding that the public agency's review of the plans is done for the purpose of looking at the agency's procedures, applicable policies, and ordinances. Public agencies scrutinize the engineering documents which explains why there are multiple plan check cycles that are necessary to reach approval of the plans. If that is true, and if the public agencies are only looking at the plans with respect to policies and procedures of the agency, then there is potential harm to the public. While engineers depend on the public agency to scrutinize the plans but to make a statement that is not truthful is problematic. If the agencies are not looking at plans with respect to technical accuracy, then the public is being done a disservice. The agencies are likewise asking the engineer to issue a unilateral indemnity where the engineer agrees to defend and protect the agency from a third-party claim. There is no insurance which is totally outside of the purview and violates the provision in 6703 which indicates financial liability does not rest as a component of responsible charge.

IV. Hearing on the Petition for Reduction or Modification of Probation of Gary Hawthorne Hall

This hearing was held on Monday, November 8, 2021.

V. Hearing on the Petition for Reinstatement of Revoked License of Walid A. Hneiti

This hearing was held on Monday, November 8, 2021, immediately following the Hearing on Petition for Reduction or Modification of Probation of Gary Hawthorne Hall.

VI. Closed Session – Administrative Adjudication [Pursuant to Government Code section 11126(c)(3)]

NOTE: The Board met in Closed Session immediately following the Hearing on the Petition for Reduction or Modification and the Hearing for Petition for Reinstatement of Revoked License to decide those matters.

During Closed Session, the Board took action on a hearing for reduction or modification of probation of Gary Hawthorne Hall and took action on a petition for reinstatement of revoked license of Walid A. Hneiti.

VII. Administration

A. Fiscal Year 2020/21 Year-End Summary

B. Fiscal Year 2021/22 Budget Report

Ms. Hall reported that the renewal revenue was lower than expected, the volume was on target, but there were additional fees that were over and above what was normally attributed to revenue in advance for the next year. Traditionally, we have seen between \$1 and 1.5 million dollars reserved in October for the prior year, this year we are expecting it to be closer to \$2.5 million dollars.

As for the expenses, the reports provided are more aligned to the Fi\$Cal reports that are provided to the Board.

Mr. King asked for clarification in reference to revenue shifting from one year to another. Ms. Hall explained.

Mr. King expressed his concern of heading towards insolvency as he does not believe the numbers represented in the reports are sustainable.

Mr. Moore indicated that he is cautiously concerned; however, the Board will not wait as long before reevaluating fees again. We will need to get through the current Fiscal Year with the introduction of the new system as it will redefine the processes.

Ms. Hall noted that the fee increase is expected to have an impact for the full year and the \$2.5 million revenue in advance to be booked in October. That is \$1 million dollars higher than expected.

Mr. King is wondering if staff needs to consider bringing down some expenditures to ensure that we do not run into significant problems on C&P services both intradepartmental and external. He is aware that the last thing the Board wants to do is slow down enforcement and investigations, etc. While it is a radical action, he wondered if the Board needs to consider another fee increase at this time.

Mr. Moore reported that when the MOU's (Memos of Understanding) are established with other agencies to provide licensees for exam development or exam development meetings, we are very judicious in how we establish the ceilings of those encumbrances so that we are not realizing a number we will never obtain. It is something that staff is monitoring closely. As Ms. Hall explained, the behavior of the applicants and licensees and the impact it has on workload and staff will not be fully realized until later this Fiscal Year. This is when we will have a better handle on where we are going.

Mr. King requested a breakdown of the monthly budget report columns that represent the Board projections for the month and the Board projections for year-to-date as opposed to the actuals. He does not recall this being a report that the Board has offered but believes it will be helpful.

Dr. Qureshi agrees with Mr. King’s request and offered to work with Mr. King and staff on the new budget report format.

4:00 P.M. Mr. Ruffino left the meeting.

VIII. Consideration of Rulemaking Proposals

A. Amendments to Title 16, California Code of Regulations sections 3005, 3024, and 3026 relating to Examination Fees

MOTION:	Ms. Wong and Ms. Irish moved to direct staff to begin the rulemaking process to amend Title 16, California Code of Regulations sections 3005 and 3024 and to repeal Title 16, California Code of Regulations section 3026, relating to examination fees.
VOTE:	12-0, Motion Carried

Member Name	Yes	No	Abstain	Absent	Recusal
President Mathieson	X				
Vice-President D’Antonio				X	
Fel Amistad	X				
Alireza Asgari	X				
Duane Friel	X				
Michael Hartley	X				
Kathy Jones Irish	X				
Eric Johnson	X				
Coby King	X				
Paul Novak	X				
Mohammad Qureshi	X				
Frank Ruffino				X	
Wilfredo Sanchez	X				
Christina Wong	X				

B. Amendments to Title 16, California Code of Regulations section 3024 relating to Abandoned Applications and Postponements

MOTION:	Dr. Qureshi and Mr. King moved to direct staff to begin the rulemaking process to amend Title 16, California Code of Regulations section 3024 and to adopt Title 16, California Code of Regulations section 3024.5, relating to abandoned applications and postponements.
VOTE:	12-0, Motion Carried

Member Name	Yes	No	Abstain	Absent	Recusal
President Mathieson	X				
Vice-President D’Antonio				X	

Fel Amistad	X				
Alireza Asgari	X				
Duane Friel	X				
Michael Hartley	X				
Kathy Jones Irish	X				
Eric Johnson	X				
Coby King	X				
Paul Novak	X				
Mohammad Qureshi	X				
Frank Ruffino				X	
Wilfredo Sanchez	X				
Christina Wong	X				

C. Amendments to Title 16, California Code of Regulations sections 420, 422, 3021, 3023, and 3032 relating to Applications, Final Filing Dates, and Schedules of Examinations

MOTION:	Mr. Novak and Mr. King moved to direct staff to begin the rulemaking process to amend Title 16, California Code of Regulations sections 420, 422, 3021, 3023, and 3032 and to adopt Title 16, California Code of Regulations section 3023.1, relating to applications, final filing dates, computations of qualifying experience, and schedules of examinations.
VOTE:	12-0, Motion Carried

Member Name	Yes	No	Abstain	Absent	Recusal
President Mathieson	X				
Vice-President D'Antonio				X	
Fel Amistad	X				
Alireza Asgari	X				
Duane Friel	X				
Michael Hartley	X				
Kathy Jones Irish	X				
Eric Johnson	X				
Coby King	X				
Paul Novak	X				
Mohammad Qureshi	X				
Frank Ruffino				X	
Wilfredo Sanchez	X				
Christina Wong	X				

D. Amendments to Title 16, California Code of Regulations sections 426.14, 427.10, 427.20, and 427.30 regarding References for Professional Engineers and Land Surveyors, Soils Engineers, and Structural Engineers.

MOTION:	Ms. Wong and Mr. Friel move to direct staff to begin the rulemaking process to amend Title 16, California Code of Regulations sections 426.14, 427.10, 427.20, and 427.30, relating to references for professional engineers and land surveyors, soils engineers, and structural engineers.
VOTE:	12-0, Motion Carried

Member Name	Yes	No	Abstain	Absent	Recusal
President Mathieson	X				
Vice-President D'Antonio				X	
Fel Amistad	X				
Alireza Asgari	X				
Duane Friel	X				
Michael Hartley	X				
Kathy Jones Irish	X				
Eric Johnson	X				
Coby King	X				
Paul Novak	X				
Mohammad Qureshi	X				
Frank Ruffino				X	
Wilfredo Sanchez	X				
Christina Wong	X				

IX. Legislation

A. Possible Legislative Proposals for 2022

1. Amendments regarding Engineering and Land Surveying Businesses (Business and Professions Code sections 6738 and 8729)

MOTION:	Ms. Irish and Dr. Qureshi moved to direct staff to pursue legislation to amend Business and Professions Code sections 6738, 6787, 8729, and 8792, relating to engineering and land surveying businesses.
VOTE:	12-0, Motion Carried

Member Name	Yes	No	Abstain	Absent	Recusal
President Mathieson	X				
Vice-President D'Antonio				X	
Fel Amistad	X				
Alireza Asgari	X				
Duane Friel	X				
Michael Hartley	X				
Kathy Jones Irish	X				
Eric Johnson	X				
Coby King	X				

Paul Novak	X				
Mohammad Qureshi	X				
Frank Ruffino				X	
Wilfredo Sanchez	X				
Christina Wong	X				

2. Amendments regarding Requirements for Certification as a Geologist-in-Training (Business and Professions Code section 7841.2)

MOTION:	Dr. Qureshi and Mr. Novak moved to direct staff to pursue legislation to amend Business and Professions Code section 7841.2, relating to requirements for certification as a geologist-in-training.
VOTE:	12-0, Motion Carried

Member Name	Yes	No	Abstain	Absent	Recusal
President Mathieson	X				
Vice-President D'Antonio				X	
Fel Amistad	X				
Alireza Asgari	X				
Duane Friel	X				
Michael Hartley	X				
Kathy Jones Irish	X				
Eric Johnson	X				
Coby King	X				
Paul Novak	X				
Mohammad Qureshi	X				
Frank Ruffino				X	
Wilfredo Sanchez	X				
Christina Wong	X				

3. Addition of New Sections to the Professional Engineers Act, the Geologist and Geophysicist Act, and the Professional Land Surveyors' Act (Business and Professions Code sections 6700-6799, 7800-7887, and 8700-8805) regarding Collection of Email Addresses from Applicants and Licensees

MOTION:	Dr. Qureshi and Mr. Johnson moved to direct staff to pursue legislation to add new sections to the Professional Engineers Act (Business and Professions Code section 6700, et seq.), the Geologist and Geophysicist Act (Business and Professions Code section 7800, et seq.), and the Professional Land Surveyors' Act (Business and Professions Code section 8700, et seq.) to require applicants and licensees to provide the Board with their email addresses, if they have one.
VOTE:	12-0, Motion Carried

Member Name	Yes	No	Abstain	Absent	Recusal
President Mathieson	X				
Vice-President D'Antonio				X	
Fel Amistad	X				
Alireza Asgari	X				
Duane Friel	X				
Michael Hartley	X				
Kathy Jones Irish	X				
Eric Johnson	X				
Coby King	X				
Paul Novak	X				
Mohammad Qureshi	X				
Frank Ruffino				X	
Wilfredo Sanchez	X				
Christina Wong	X				

Board meeting recessed at 4:55 p.m.

Tuesday, November 9, 2021

Board Members Present:	President Betsy Mathieson; Fel Amistad; Alireza Asgari; Duane Friel; Michael Hartley; Kathy Jones Irish; Eric Johnson; Paul Novak; Mohammad Qureshi; Frank Ruffino; and Christina Wong
Board Members Absent:	Vice President Rossana D’Antonio; Coby King; and Wilfredo Sanchez
Board Staff Present:	Ric Moore (Executive Officer); Nancy Eissler (Assistant Executive Officer); Tiffany Criswell (Enforcement Manager); Celina Calderone (Board Liaison); and Joseph Chin (Legal Counsel)

I. Roll Call to Establish a Quorum

President Mathieson called the meeting to order at 9:00 a.m., and a quorum was established.

III. Public Comment for Items Not on the Agenda

No public comment.

X. Enforcement

A. Enforcement Statistical Reports

1. Fiscal Year 2021/22 Update

Ms. Criswell reviewed the enforcement statistics. President Mathieson explained that much of the Enforcement Unit’s hard work is apparent during Closed Session.

XI. Exams/Licensing

A. 2021 Examination Update

Mr. Moore reviewed the examination report.

During Public Comment, a person identified as Thomas sent a message via WebEx and inquired when PLS (Professional Land Surveyors) test takers will receive their results. Mr. Moore responded that they would be released early December.

XII. Executive Officer's Report

A. Rulemaking Status Report

Mr. Moore thanked Ms. Eissler for her hard work in assembling the Rulemaking Proposals and Legislation reports.

Mr. Moore reported that staff continues to work with the DCA Legal Office’s Regulations Unit for the Definition of Traffic Engineering to prepare documents for initial notice and staff continues to work on the prenotice for the Negligence and Incompetence and Responsible Charge Criteria for Professional Geologists and Professional Geophysicists.

B. Update on Board’s Business Modernization Project

Mr. Moore reported that we are nearing the release of version 3.5 of BPELSG Connect. This is an interim release that is related solely to civil engineer and land surveyor applications. This will allow the applicants and those needing to re-take any of the civil engineering or land surveying state exams the ability to register, pay, monitor, view scheduling, and view their results. Staff has been diligently working and have extensively tested this release for the last three weeks. This version may be released as early as tonight. If it is not released today, it will be tomorrow as Veteran's Day is on Thursday. DCA makes every effort to not release new features on a day before a holiday. Releases are done overnight for minimal disruption. Staff will continue development for Project Increment 4 which is related to the Enforcement functionality for the internal investigation monitoring and management. In addition, more application types will be added, such as geotechnical and traffic applications, which should take place in January. Work will continue on Product Increment 4, after which if all goes well, the Board will be in maintenance and operations mode. Mr. Moore thanked Board staff and the DCA Agile Team, specifically Jeff Alameida, Ryan Perez, and Dimitri Okhrimenko.

C. 2022 Board Meeting Schedule

Mr. Moore reviewed the 2022 Board meeting dates explaining that DCA's main conference room is being utilized on Thursdays for COVID testing staff who are not vaccinated. Therefore, we have proposed to move our Board meeting dates to Mondays and Tuesdays for the first three meetings for 2022. Mr. Novak indicated that he would appreciate efforts to resume Thursday-Friday Board meeting dates as Monday-Tuesday meetings are extraordinarily difficult for him to attend. Mr. Johnson asked if the meetings are in Sacramento for the foreseeable future. Mr. Moore confirmed that they would be, as DCA will need to help with the hybrid facilitation of the meeting. This means that all Board members will have to be in one location, but an allowance will be made for the public to participate remotely rather than in person. Mr. Johnson asked if Board members will be tested prior to attending. Mr. Moore explained that Board members must either provide proof of vaccination or be tested and that he and Ms. Eissler will provide information. President Mathieson added that Board members received instructions on how to submit proof of vaccination via a Teams meeting with a DCA Human Resources staff member. Mr. Moore introduced Deputy Director for Board and Bureau Services Carrie Holmes. Ms. Holmes reported that DCA staff will assist with any meetings requests and help with coordinating submission of vaccine verification for Board members and any logistics. She will continue to keep Board members and staff updated. Mr. Novak requested that the email be resent to allow for Board members to connect with DCA to provide their verification of vaccination. Mr. Ruffino asked if there was flexibility in the January dates. Mr. Moore noted that while we try to accommodate Board members who have a conflict, we cannot promise anything as long as there is a quorum. Mr. Ruffino understood. Mr. Moore is optimistic that the Strategic Planning Session can be completed in one day and the Board meeting the next day or possibly conduct the Board meeting in the

morning and have the Strategic Planning Session in the afternoon. He will communicate with Sarah Irani who will facilitate the Strategic Planning Session and see what will be on the agenda for January before determining how the Board meeting will proceed.

D. ABET

Dr. Amistad reported that he attended his third visit via Zoom, on October 24-27. He encouraged Board members to participate. Ms. Criswell also participated in her second visit. She enjoys the interactions with students and looks forward to getting back to an in-person campus experience. She also encouraged others to participate to understand the functions of ABET.

Dr. Qureshi added that he participated in a peer review for a civil engineering program outside of California. This was his first virtual review. He reported that while he did not get the interaction with the students and faculty and found it difficult to do certain evaluations such as labs, their ability to share documents via Dropbox types of programs proved to be helpful.

E. Association of State Boards of Geology (ASBOG)

1. 2021 Annual Meeting – Report from October 27, 2021, Meeting

Mr. Moore reported that President Mathieson virtually attended as the Board representative. Mr. Moore attended the Administrators workshop. There were interesting discussions about the conversion to Computer Based Testing (CBT) and continued updates from Prometric representatives. This meeting was conducted in a hybrid format and was handled very well. Beyond the conversion to CBT, there was some discussion with regards to how the last year and a half has impacted the education requirements for those seeking licensure for geology and geology in training certification.

President Mathieson reported that Laurie Racca, the Board's Professional Geologist Senior Registrar, was thanked for work that she had done directly for ASBOG such as assembling the manual for developing an exam and updating an exam so that the process is done consistently every time and those who are involved are aware of the procedures. Ms. Racca was also thanked for the survey she organized for boards on how they submit surveys to licensees for the purpose of doing task analysis. President Mathieson explained that the license examination questions are based on real world geologist tasks. A task analysis survey is distributed to licensees periodically to ensure that the subject areas being examined are still relevant.

F. National Council of Examiners for Engineering and Surveying (NCEES)

1. 2022-24 Western Zone Vice President Nomination

Mr. Moore reported that Dr. Qureshi is seeking nomination for the Western Zone Vice-President, he is currently the Assistant Vice-President. The election will take place at the next Western Zone meeting in State Line, NV.

MOTION:	Mr. Johnson and Mr. Novak nominated Dr. Qureshi as Western Zone Vice-President
VOTE:	11-0, Motion Carried

Member Name	Yes	No	Abstain	Absent	Recusal
President Mathieson	X				
Vice-President D'Antonio				X	
Fel Amistad	X				
Alireza Asgari	X				
Duane Friel	X				
Michael Hartley	X				
Kathy Jones Irish	X				
Eric Johnson	X				
Coby King				X	
Paul Novak	X				
Mohammad Qureshi	X				
Frank Ruffino	X				
Wilfredo Sanchez				X	
Christina Wong	X				

Mr. Moore will prepare a letter of nomination to NCEES.

G. Update on Outreach Efforts

Mr. Moore reported on the Board's Outreach efforts. President Mathieson reported that she and Board Senior Registrar for Civil Engineering Natalie King provided a virtual presentation to first year engineering students at the University of San Francisco. This is the second year of their program which is currently not ABET accredited as you must have a program for four years before you can apply for accreditation.

H. Strategic Plan 2021-22 Update

Mr. Moore has been advised that the external surveys and the Board member and Board staff interviews have been completed and compiled into what is referred to as the Environmental Scan Report. He anticipates that Board members will be receiving the Environmental Scan Report via email before the January Board meeting to allow time to review.

Mr. Moore introduced Mike Donelson, the Board's Electrical Engineer Senior Registrar. Mr. Donelson reported that he was preparing for a virtual presentation with Los Angeles Water and Power. He is responsible for reviewing all mechanical and electrical applications and most title act disciplines. He is also responsible for distributing the Seismic and Engineering Surveying examination results. Ms. Eissler reported that he is also responsible for much of the Board's outreach presentations to universities.

XIII. Discussion for an Increase in the Exempt Salary Level of the Executive Officer

President Mathieson reported that the salary level being discussed is for the position of the Board’s Executive Officer, not specifically Mr. Moore. Ms. Eissler explained that there are two separate issues, one is called an exempt level change and the other is exempt salary pay increase. The exempt level change has to do with the Executive Officer position. Within the state, there are several different salary levels with ranges from a minimum to a maximum salary for the Executive Officers of the various boards. The Board had made the decision last December to seek a change and have the exempt level for the Executive Officer position moved from Level I to Level G which adjusts the salary range which the Executive Officer would be paid. CalHR established a process in which DCA Office of Human Resources oversees for the various boards to ensure that all appropriate documents are completed. Once they are finalized, it will have to be approved by CalHR and the Governor’s office for the level change to be complete. Ms. Eissler reviewed the background and justification report, which listed the Board’s achievements since Mr. Moore was appointed.

President Mathieson suggested adding, “in addition, the Executive Officer ensures compliance with DCA training requirements” to the Duty Statement under “Board Liaison and Public Contact” on Page 2 of 6. Ms. Eissler will check with DCA Human Resources and ask where they think would be most appropriate to include the information. Additionally, President Mathieson noted that on Page 4 of the Duty Statement last paragraph under Item A, the word “appeal” should be “repeal”, the section “Personal Contacts” should include Board Members, and on Page 5 under Item H, the word “effective” should be “effectively”.

MOTION:	Dr. Qureshi and Mr. Friel moved to direct that an Exempt Position Request using the included justification be submitted to the Department of Consumer Affairs Office of Human Resources to request an exempt level change for its Executive Officer position from Level I to Level G and to request a simultaneous 5% exempt salary pay increase for the current Executive Officer due to his excellent performance, based on the last performance evaluation and to approve the included duty statement for the Executive Officer position with suggested edits.
VOTE:	11-0, Motion Carried

Member Name	Yes	No	Abstain	Absent	Recusal
President Mathieson	X				
Vice-President D’Antonio				X	
Fel Amistad	X				
Alireza Asgari	X				
Duane Friel	X				

Michael Hartley	X				
Kathy Jones Irish	X				
Eric Johnson	X				
Coby King				X	
Paul Novak	X				
Mohammad Qureshi	X				
Frank Ruffino	X				
Wilfredo Sanchez				X	
Christina Wong	X				

Ms. Eissler recommended that President Mathieson conduct a final review before it is submitted to DCA and if there are any recommended changes that are non-substantive, she would approve those. If there are changes that are substantive, those would be brought before the Board for discussion.

XIV. President’s Report/Board Member Activities

President Mathieson reviewed both decision write ups by the Administrative Law Judge (ALJ) from the September meeting and met via Teams with DCA to show her vaccination card. In addition, she met Vice-President Rossana D’Antonio. She is hoping to meet everyone at the January Board meeting.

Mr. Novak inquired if staff proactively contacts those individuals who have issues during Public Comment. In addition, he was also not able to find Mr. Moore’s email on the website as was mentioned by the commenter during Public Comment.

XV. Approval of Meeting Minutes

A. Approval of the Minutes of the September 16-17, 2021, Board Meeting

MOTION:	Dr. Amistad and Dr. Qureshi moved to approve the minutes as amended.
VOTE:	11-0, Motion Carried

Member Name	Yes	No	Abstain	Absent	Recusal
President Mathieson	X				
Vice-President D’Antonio				X	
Fel Amistad	X				
Alireza Asgari	X				
Duane Friel	X				
Michael Hartley	X				
Kathy Jones Irish	X				
Eric Johnson	X				
Coby King				X	
Paul Novak	X				
Mohammad Qureshi	X				
Frank Ruffino				X	

Wilfredo Sanchez	X				
Christina Wong	X				

XVI. Discussion Regarding Proposed Agenda Items for Next Board Meeting

Mr. Moore noted that with the new Connect system, online renewals and applications have dramatically increased in terms of cashiering payments more efficiently. With that comes a service fee that is attached to electronic credit card transactions. Staff is monitoring it closely and will report on the financial impact to the Board at a future meeting.

Mr. Hartley referenced Mr. Ball’s comments from Public Comment the day before as he ran out of time and inquired whether it needs to be an agenda item for a future meeting or something that requires the Technical Advisory Committee (TAC) to review. Mr. Moore explained that Mr. Ball can reach out to him to discuss it further.

Ms. Irish suggested establishing working committees to address items that have surfaced as a result of the presentation of the Budget materials.

XVII. Closed Session – The Board met in Closed Session to discuss, as needed:

- A. Personnel Matters [Pursuant to Government Code sections 11126(a) and (b)]
- B. Examination Procedures and Results [Pursuant to Government Code section 11126(c)(1)]
- C. Administrative Adjudication [Pursuant to Government Code section 11126(c)(3)]
- D. Pending Litigation [Pursuant to Government Code section 11126(e)]
 - 1. Matt Aston, Freddy Espinal, Jesse Moorhouse, Ground Penetrating Radar Systems, LLC v. Board for Professional Engineers, Land Surveyors, and Geologists, Sacramento Superior Court Case No. 34-2020-80003553

XVIII. Adjournment

Due to technological limitations, adjournment was not broadcast. Adjournment immediately followed Closed Session, and there were no other items of business discussed.

PUBLIC PRESENT

Kristy W.
Roger Ball