



Meeting of the Board for Professional Engineers, Land Surveyors, and Geologists

Board for Professional Engineers,
Land Surveyors, and Geologists



Thursday, February 4, 2021
beginning at 9:00 a.m.

Teleconference Public Board Meeting

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MEETING OF THE BOARD FOR PROFESSIONAL ENGINEERS, LAND SURVEYORS, AND GEOLOGISTS

BOARD MEETING

FEBRUARY 4, 2020

TELECONFERENCE

BOARD MEMBERS

President Alireza Asgari; Vice-President Natalie Alavi; Fel Amistad; Rossana D'Antonio; Duane Friel; Michael Hartley Kathy Jones Irish; Eric Johnson; Coby King; Asha Lang; Betsy Mathieson; Paul Novak; Mohammad Qureshi; Frank Ruffino; and Wilfredo Sanchez

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Due to technological limitations, adjournment will not be broadcast. Adjournment will immediately follow Closed Session, and there will be no other items of business discussed.	

I. Roll Call to Establish a Quorum

II. Pledge of Allegiance

III. Public Comment for Items Not on the Agenda

IV. Administration

- A. Fiscal Year 2020/21 Budget Report
- B. Budget Letter 20-37 – Permanent 5% Budget Reduction

GUIDE TO READING THE FINANCIAL STATEMENT

Prepared 7/03/20

Object Description
Provides the name of the line item where our revenue and expenditures occur

FM1 Projections
Identifies the amount that BPELSG projected in July 2019 for FY 19-20

Percentage Change
Provides a percentage reference on the difference between FM1 Projections and Updated Projections

Difference
Provides a \$ difference between FM1 Projections and Updated Projections

	FY 19-20 4/12 Activity Log	FY 19-20 FM 1 Projections	FY 19-20 Updated Projections	% Change	\$ Difference
Revenue					
Applications/Licensing Fees	1,196,248	1,646,000	1,646,000	0%	0
Renewal fees	6,116,355	6,891,000	6,891,000	0%	0
Delinquent fees	48,633	88,000	88,000	0%	0
Other & Reimbursements	68,720	140,000	140,000	0%	0
Interest	74,492	163,000	163,000	0%	0
Total Revenue:	7,504,448	8,928,000	8,928,000	0%	0
Expense					
Personnel Services:					
Salary & Wages (Staff)	1,956,776	2,924,425	2,924,425	0%	0
Temp Help	88,479	123,785	123,700	0%	85
Statutory Exempt (EO)	89,056	135,526	135,000	0%	526
Board Member Per Diem	6,100	10,000	10,000	0%	0
Overtime/Flex Elect/Lump Sum	725	0	900	0%	-900
Staff Benefits	1,172,709	1,713,980	1,760,538	3%	-46,558
Total Personnel Services	3,313,845	4,907,716	4,954,563	1%	-46,847
Operating Expense and Equipment:					
General Expense	51,411	67,000	80,000	19%	-13,000
Printing	25,056	8,000	30,000	275%	-22,000
Communication	15,592	44,000	25,000	-43%	19,000
Postage	0	50,000	25,000	-50%	25,000
Insurance	103	16,000	17,000	6%	-1,000
Travel In State	35,346	60,000	50,000	-17%	10,000

Revenue and Expenditures
This column is provided for reference and reflects the amount BPELSG spent in each area for FY 19-20 as of April 12, 2020 from the Fi\$cal report

Updated Projections
Identifies amounts for revenue and expenditure projected at the time the Financial Statement was prepared

0770 - Professional Engineers, Land Surveyors and Geologists
Financial Statement

Prepared 1/12/2021

	FY 20-21 FM 5 1/12 Activity Log	FY 20-21 FM 1 Projections	FY 20-21 Updated Projections	% Change	\$ Difference
Revenue					
1 Applications/Licensing Fees	354,617	1,508,000	1,508,000	0%	0
2 Renewal fees	4,082,894	8,628,000	8,628,000	0%	0
3 Delinquent fees	44,585	108,000	108,000	0%	0
Other & Reimbursements	49,162	127,000	127,000	0%	0
4 Interest	13,564	160,000	160,000	0%	0
Total Revenue:	4,544,822	10,531,000	10,531,000	0%	0
Expense					
Personnel Services:					
5 Salary & Wages (Staff)	1,141,948	2,698,000	2,698,000	0%	0
Temp Help	44,527	124,444	120,000	-4%	4,444
Statutory Exempt (EO)	52,066	122,463	125,580	3%	(3,117)
Board Member Per Diem	1,600	10,000	10,000	0%	0
Overtime/Flex Elect/Lump Sum	0	700	400	-43%	300
Staff Benefits	693,258	1,079,200	1,079,200	0%	0
Total Personnel Services	1,933,399	4,034,807	4,033,180	0%	1,627
Operating Expense and Equipment:					
General Expense	26,265	80,000	80,000	0%	0
6 Printing	24,766	27,000	27,000	0%	0
Communication	6,456	25,000	24,000	-4%	1,000
Postage	0	50,000	36,000	-28%	14,000
Insurance	0	150	105	-30%	45
Travel In State	274	60,000	30,500	-49%	29,500
Travel, Out-of-State	0	800	0	-100%	800
Training	0	250	250	0%	0
Facilities Operations	182,557	360,000	360,000	0%	0
7 C & P Services - Interdept.	297,416	670,000	668,000	0%	2,000
8 C & P Services - External	1,867,830	1,930,000	1,925,693	0%	4,307
9 DCA Pro Rata	852,500	1,748,000	1,748,000	0%	0
DOI - Investigations	0	0	0	0%	0
10 Interagency Services	139	25,000	24,500	-2%	500
Consolidated Data Center	98	22,000	22,000	0%	0
Information Technology	102,374	32,000	105,000	228%	(73,000)
Equipment	19,683	143,000	140,000	-2%	3,000
11 Other Items of Expense (ARF Deposit)	300,000	300,000	300,000	0%	0
Total OE&E	3,680,358	5,473,200	5,491,048	0%	(17,848)
Total Expense:	5,613,757	9,508,007	9,524,228	0%	(16,221)
Total Revenue:	4,544,822	10,531,000	10,531,000		
Total Expense:	5,613,757	9,508,007	9,524,228		
Difference:	(1,068,935)	1,022,993	1,006,772		

Financial Statement Notes

- 1 Applications/Licensing Fees** - The total amount collected for Applications and Licensing Fees is \$354,617 according to the January 12, 2021 Activity Log.
- 2 Renewal fees** - Renewal fees are not collected equally throughout the year. On average, the Board collects 75% of its renewal fees revenue in the first half of the fiscal year.
- 3 Delinquent fees** - Approximately 90% of delinquent fee revenue is collected in the second half of the fiscal year.
- 4 Interest** - Includes income from surplus money investments earned on money in the Board's fund. The state treasury manages this money and the Board earns income based on the current interest rate.
- 5 Salary & Wages (Staff)** - The projected expenditures for salaries and wages is due to the Board almost being fully staffed, additional merit salary adjustments, and new bargaining unit agreements. The Board has the following vacancies: 1.0 SSM I, 1.0 SSA/AGPA, and 1.0 OT.
- 6 Printing** - \$25,000 in contract encumbrances in FI\$Cal reports (EDD mailers such as Pamphlets, Leaflets, and Brochures). Board staff is working with DCA Budgets to identify contracts.
- 7 C&P Services Interdepartmental** - Includes all contract services with other state agencies for examination services (Dept. of Conservation and Water Resources). This line item also now includes enforcement expenses for the Attorney General and the Office of Administrative Hearings.
- 8 C&P Services External** - Includes all external contracts (examination development, exam site rental, expert consultant agreements, and credit card processing). This line also includes our executed agreements for our business modernization project (system developer, project management, oversight, and software license subscription services).
- 9 DCA Pro Rata** - Includes distributed costs of programmatic and administrative services from DCA.
- 10 Interagency Services** - DCA Pro Rata shows up in this line throughout the year because of accountings inability to charge accruals for department distributed pro rata until the previous fiscal year closes.
- 11 Other Items of Expense (ARF Deposit)** - The Board has created an architectural revolving fund (ARF) to support tenant improvements throughout the office and the majority of costs will be new modular furniture procurement.

0770 - Professional Engineer's, Land Surveyor's and Geologist's Fund

Analysis of Fund Condition

Prepared 1/12/2021

(Dollars in Thousands)

Governor's Budget 2020-21	Governor's Budget			
	PY 2019-20	CY 2020-21	BY 2021-22	BY+1 2022-23
BEGINNING BALANCE	\$ 6,907	\$ 4,509	\$ 4,794	\$ 4,678
Prior Year Adjustment	\$ 300	\$ -	\$ -	\$ -
Adjusted Beginning Balance	\$ 7,207	\$ 4,509	\$ 4,794	\$ 4,678
REVENUES AND TRANSFERS				
Revenues:				
4121200 Delinquent fees	\$ 70	\$ 108	\$ 109	\$ 110
4127400 Renewal fees	\$ 6,833	\$ 8,628	\$ 8,714	\$ 8,801
4129200 Other regulatory fees	\$ 86	\$ 127	\$ 128	\$ 130
4129400 Other regulatory licenses and permits	\$ 1,434	\$ 1,508	\$ 1,523	\$ 1,538
4150500 Interest Income from interfund loans	\$ -	\$ -	\$ -	\$ -
4163000 Income from surplus money investments	\$ 126	\$ 259	\$ 40	\$ 65
4171400 Escheat of unclaimed checks and warrants	\$ 22	\$ 22	\$ 22	\$ 22
4172500 Miscellaneous revenues	\$ 1	\$ 1	\$ 1	\$ 1
Totals, Revenues	\$ 8,572	\$ 10,653	\$ 10,538	\$ 10,667
Transfers from Other Funds				
Revenue Transfer from Geology/General Fund	\$ -			
FO0001 Proposed GF Loan Repayment per item 1110-011-0770, Budget Act of 2011	\$ -	\$ -	\$ -	\$ -
Totals, Revenues and Transfers	\$ 8,572	\$ 10,653	\$ 10,538	\$ 10,667
Totals, Resources	\$ 15,779	\$ 15,162	\$ 15,332	\$ 15,345
EXPENDITURES				
Disbursements:				
1110 Program Expenditures (State Operations)	\$ -	\$ -	\$ -	\$ -
1111 Department of Consumer Affairs (State Operations)	\$ 10,243	\$ 9,524	\$ 9,810	\$ 10,104
8880 Financial Information System for CA (State Operations)	\$ -1	\$ -	\$ -	\$ -
9892 Supplemental Pension Payments (State Operations)	\$ 209	\$ 209	\$ 209	\$ 209
9900 Statewide Admin. (State Operations)	\$ 819	\$ 635	\$ 635	\$ 635
Less funding provided by General Fund (State Operations)	\$ -	\$ -	\$ -	\$ -
Total Disbursements	\$ 11,270	\$ 10,368	\$ 10,654	\$ 10,948
FUND BALANCE				
Reserve for economic uncertainties	\$ 4,509	\$ 4,794	\$ 4,678	\$ 4,397
Months in Reserve	5.2	5.4	5.1	3.7

IV. Administration

B. Budget Letter 20-37 – Permanent 5% Budget Reduction

At the Board's December 10, 2020 Board meeting, Executive Officer Moore explained Budget Letter (BL) 20-37 that was received pertaining to a request by the Governor's Office for a permanent 5% reduction scheduled to begin Fiscal Year (FY) 2021/22. At that time, Mr. Moore explained that the Board was notified by DCA of the need to identify approximately \$300,000 in savings to be reported to DCA by December 21, 2020. Mr. Moore explained that management staff were still in the process of determining where the proposed reduction could be allocated with the least amount of disruption to the Board's operations and services.

After providing DCA with an identified reduction plan, The Board was subsequently notified on January 20, 2021 that after further deliberations between DCA and the Department of Finance (DOF), the target 5% reduction is being reduced due to several exclusions related to expenditures for:

- Attorney General and Office of Administrative Hearings Budgets;
- Budget Position Transparency Adjustments;
- One-time, limited-term costs;
- Department Prorata (included in the initial amount);
- Reimbursements

Due to this additional notification, the Board's target reduction was revised to \$180,000 and the Board was asked to submit a revised reduction plan by close of business that day. Board staff revised the plan and identified the target reduction by committing to virtual examination development meetings (where practical) and less travel expenses for contracted experts. Since the Board examinations staff had successfully transitioned to virtual development meetings early in 2020 due to the pandemic, it was believed this could be continued on a formal basis with the least amount of disruption to operations and public services.

V. Legislation

- A. 2021 Legislative Calendar
- B. Discussion of Legislation for 2020
 - 1. AB 29: State Bodies: Meetings

DEADLINES

JANUARY						
S	M	T	W	TH	F	S
					<u>1</u>	2
3	4	5	6	7	8	9
<u>10</u>	<u>11</u>	12	13	14	15	16
17	<u>18</u>	19	20	21	<u>22</u>	23
24	25	26	27	28	29	30
31						

FEBRUARY						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	<u>15</u>	16	17	18	<u>19</u>	20
21	22	23	24	25	26	27
28						

MARCH						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	<u>25</u>	26	27
28	29	30	<u>31</u>			

APRIL						
S	M	T	W	TH	F	S
				1	2	3
4	<u>5</u>	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	<u>30</u>	

MAY						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	<u>7</u>	8
9	10	11	12	13	<u>14</u>	15
16	17	18	19	20	<u>21</u>	22
23	24	25	26	27	28	29
30	<u>31</u>					

- [Jan. 1](#) Statutes take effect (Art. IV, Sec. 8(c)).
- [Jan. 10](#) Budget must be submitted by Governor (Art. IV, Sec. 12 (a)).
- [Jan. 11](#) Legislature **reconvenes** (J.R. 51(a)(1)).
- [Jan. 18](#) Martin Luther King, Jr. Day.
- [Jan. 22](#) Last day to submit **bill requests** to the Office of Legislative Counsel.

- [Feb. 15](#) Presidents' Day
- [Feb. 19](#) Last day for bills to be **introduced** (J.R. 61(a)(1)), (J.R. 54(a)).

- [Mar. 25](#) **Spring Recess** begins upon adjournment of this day's session (J.R. 51(a)(2)).
- [Mar. 31](#) Cesar Chavez Day.

- [Apr. 5](#) Legislature reconvenes from **Spring Recess** (J.R. 51(a)(2)).
- [Apr. 30](#) Last day for **policy committees** to hear and report to Fiscal Committees **fiscal bills** introduced in their house (J.R. 61(a)(2)).

- [May 7](#) Last day for **policy committees** to hear and report to the Floor **non-fiscal** bills introduced in their house (J.R. 61(a)(3)).
- [May 14](#) Last day for **policy committees** to meet prior to June 7 (J.R. 61(a)(4)).
- [May 21](#) Last day for **fiscal committees** to hear and report to the Floor bills introduced in their house (J.R. 61 (a)(5)). Last day for **fiscal committees** to meet prior to June 7 (J.R. 61 (a)(6)).
- [May 31](#) Memorial Day.

* Holiday schedule subject to final approval by Rules Committee

JUNE						
S	M	T	W	TH	F	S
		<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	5
6	<u>7</u>	8	9	10	11	12
13	14	<u>15</u>	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JULY						
S	M	T	W	TH	F	S
				1	<u>2</u>	3
4	5	6	7	8	9	10
11	12	13	<u>14</u>	15	<u>16</u>	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	<u>16</u>	17	18	19	20	21
22	23	24	25	26	<u>27</u>	28
29	<u>30</u>	<u>31</u>				

SEPTEMBER						
S	M	T	W	TH	F	S
			<u>1</u>	<u>2</u>	<u>3</u>	4
5	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

June 1-4 Floor Session Only. No committee, other than Conference or Rules, may meet for any purpose (J.R. 61(a)(7)).

June 4 Last day for bills to be **passed out of the house of origin** (J.R. 61(a)(8)).

June 7 Committee meetings may resume (J.R. 61(a)(9)).

June 15 **Budget bill** must be passed by **midnight** (Art. IV, Sec. 12 (c)(3)).

July 2 Independence Day observed.

July 14 Last day for **policy committees** to meet and report bills (J.R. 61(a)(10)).

July 16 **Summer Recess** begins upon adjournment of this day's session, provided Budget Bill has been passed (J.R. 51(a)(3)).

Aug. 16 Legislature reconvenes from **Summer Recess** (J.R. 51(a)(3)).

Aug. 27 Last day for **fiscal committees** to meet and report bills to the Floor (J.R. 61(a)(11)).

Aug. 30-Sept. 10 **Floor Session only.** No committees, other than conference committees and Rules Committee, may meet for any purpose (J.R. 61(a)(12)).

Sept. 3 Last day to **amend** bills on the Floor (J.R. 61(a)(13)).

Sept. 6 Labor Day.

Sept. 10 Last day for **each house to pass bills** (J.R. 61(a)(14)). **Interim Study Recess** begins at end of this day's session (J.R. 51(a)(4)).

IMPORTANT DATES OCCURRING DURING INTERIM STUDY RECESS

2021

Oct. 10 Last day for Governor to sign or veto bills passed by the Legislature on or before Sept. 10 and in the Governor's possession after Sept. 10 (Art. IV, Sec. 10(b)(1)).

2022

Jan. 1 Statutes take effect (Art. IV, Sec. 8(c)).

Jan. 3 Legislature reconvenes (J.R. 51 (a)(4)).

AB 29 (Cooper, D-Sacramento; Coauthor: Blanca Rubio, D-Baldwin Park)
State bodies: meetings.

Status: 1/11/2021 – Referred to Assembly Committee on Governmental Organization

Location: 1/11/2021 – Assembly Committee on Governmental Organization

Introduced: 12/7/2020

Board Position: None as of 2/4/2021

Board Staff Analysis: 1/26/2021

Bill Summary: Existing law, the Bagley-Keene Open Meeting Act, requires that all meetings of a state body, as defined, be open and public, and that all persons be permitted to attend any meeting of a state body, except as otherwise provided in that act. Existing law requires the state body to provide notice of its meeting, including specified information and a specific agenda of the meeting, as provided, to any person who requests that notice in writing and to make that notice available on the internet at least 10 days in advance of the meeting.

This bill would require that notice to include all writings or materials provided for the noticed meeting to a member of the state body by the staff of a state agency, board, or commission, or another member of the state body that are in connection with a matter subject to discussion or consideration at the meeting. The bill would require those writings or materials to be made available on the state body's internet website, and to any person who requests the writings or materials in writing, on the same day as the dissemination of the writings and materials to members of the state body or at least 72 hours in advance of the meeting, whichever is earlier. The bill would prohibit a state body from discussing those writings or materials, or from taking action on an item to which those writings or materials pertain, at a meeting of the state body unless the state body has complied with these provisions.

Affected Laws: An act to amend Section 11125 of the Government Code, relating to public meetings.

Staff Comment: This bill is very similar to AB 2028 from the 2020 legislative session. During the course of that session, AB 2028 was amended several times to change the time frame for providing the documents and to provide for various exemptions either to the types of documents that had to be provided at all (such as excluding closed session materials and certain documents pertaining to the State Treasurer) or that did not need to meet the specified time frame prior to the meeting (such as legislative, regulatory, or budgetary documents that became available in a lesser period of time than the specified time frame). Depending on the amendments, the Board's position was either "Watch" or "Oppose Unless Amended"; based on the final amendments, the Board's final position was "Watch." AB 2028 was ordered to the inactive file from the Senate floor at the end of the session.

AB 29 requires the documents/materials for a meeting to be provided to the public at the same time they are provided to the members or 72 hours in advance of the meeting, whichever is earlier. Currently, we post the meeting materials on our website and send out a notice to our e-mail

subscriber list that they are available on the same day we provide them to the Board members. If there are any addenda to the meetings after the initial distribution, we follow the same procedure.

AB 29 does not include language clarifying that the requirements to provide the materials to the public do not apply to materials to be discussed in closed session. It also does not include any exemptions for documents relating to legislative, regulatory, or budgetary matters that might become available in less than 72 hours prior to the meeting.

Staff Recommendation: The Board needs to decide if it wishes to take an “oppose unless amended” position and ask that AB 29 be amended to include clarifying language as address above, or if it would prefer to take a “watch” position at this time.

ASSEMBLY BILL

No. 29

**Introduced by Assembly Member Cooper
(Coauthor: Assembly Member Blanca Rubio)**

December 7, 2020

An act to amend Section 11125 of the Government Code, relating to public meetings.

LEGISLATIVE COUNSEL'S DIGEST

AB 29, as introduced, Cooper. State bodies: meetings.

Existing law, the Bagley-Keene Open Meeting Act, requires that all meetings of a state body, as defined, be open and public, and that all persons be permitted to attend any meeting of a state body, except as otherwise provided in that act. Existing law requires the state body to provide notice of its meeting, including specified information and a specific agenda of the meeting, as provided, to any person who requests that notice in writing and to make that notice available on the internet at least 10 days in advance of the meeting.

This bill would require that notice to include all writings or materials provided for the noticed meeting to a member of the state body by the staff of a state agency, board, or commission, or another member of the state body that are in connection with a matter subject to discussion or consideration at the meeting. The bill would require those writings or materials to be made available on the state body's internet website, and to any person who requests the writings or materials in writing, on the same day as the dissemination of the writings and materials to members of the state body or at least 72 hours in advance of the meeting, whichever is earlier. The bill would prohibit a state body from discussing those writings or materials, or from taking action on an item to which

those writings or materials pertain, at a meeting of the state body unless the state body has complied with these provisions.

Vote: majority. Appropriation: no. Fiscal committee: yes.
State-mandated local program: no.

The people of the State of California do enact as follows:

1 SECTION 1. Section 11125 of the Government Code is
2 amended to read:

3 11125. (a) The state body shall provide notice of its meeting
4 to any person who requests that notice in writing. Notice shall be
5 given and also made available on the ~~Internet~~ *state body's internet*
6 *website* at least 10 days in advance of the ~~meeting~~, *meeting* and
7 shall include the name, address, and telephone number of any
8 person who can provide further information ~~prior to~~ *before* the
9 ~~meeting~~, *meeting* but need not include a list of witnesses expected
10 to appear at the meeting. The written notice shall additionally
11 include the address of the ~~Internet site~~ *internet website* where
12 notices required by this article are made available.

13 (b) The notice of a meeting of a body that is a state body shall
14 include a specific agenda for the meeting, containing a brief
15 description of the items of business to be transacted or discussed
16 in either open or closed session. A brief general description of an
17 item generally need not exceed 20 words. A description of an item
18 to be transacted or discussed in closed session shall include a
19 citation of the specific statutory authority under which a closed
20 session is being held. No item shall be added to the agenda
21 subsequent to the provision of this notice, unless otherwise
22 permitted by this article.

23 (c) (1) *A notice provided pursuant to subdivision (a) shall*
24 *include all writings or materials provided for the noticed meeting*
25 *to a member of the state body by the staff of a state agency, board,*
26 *or commission, or another member of the state body that are in*
27 *connection with a matter subject to discussion or consideration*
28 *at the meeting.*

29 (2) *The writings or materials described in paragraph (1) shall*
30 *be made available on the state body's internet website, and to any*
31 *person who requests the writings or materials in writing, on the*
32 *same day as the dissemination of the writings and materials to*

1 *members of the state body or at least 72 hours in advance of the*
2 *meeting, whichever is earlier.*

3 *(3) A state body may not distribute or discuss writings or*
4 *materials described in paragraph (1), or take action on an item*
5 *to which those writings or materials pertain, at a meeting of the*
6 *state body unless the state body has complied with this subdivision.*

7 ~~(e)~~

8 *(d) Notice of a meeting of a state body that complies with this*
9 *section shall also constitute notice of a meeting of an advisory*
10 *body of that state body, provided that the business to be discussed*
11 *by the advisory body is covered by the notice of the meeting of*
12 *the state body, provided that the specific time and place of the*
13 *advisory body’s meeting is announced during the open and public*
14 *state body’s meeting, and provided that the advisory body’s*
15 *meeting is conducted within a reasonable time of, and nearby, the*
16 *meeting of the state body.*

17 ~~(d)~~

18 *(e) A person may request, and shall be provided, notice pursuant*
19 *to subdivision (a) for all meetings of a state body or for a specific*
20 *meeting or meetings. In addition, at the state body’s discretion, a*
21 *person may request, and may be provided, notice of only those*
22 *meetings of a state body at which a particular subject or subjects*
23 *specified in the request will be discussed.*

24 ~~(e)~~

25 *(f) A request for notice of more than one meeting of a state body*
26 *shall be subject to the provisions of Section 14911.*

27 ~~(f)~~

28 *(g) The notice shall be made available in appropriate alternative*
29 *formats, as required by Section 202 of the Americans with*
30 *Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal*
31 *rules and regulations adopted in implementation thereof, upon*
32 *request by any person with a disability. The notice shall include*
33 *information regarding how, to whom, and by when a request for*
34 *any disability-related modification or accommodation, including*
35 *auxiliary aids or services may be made by a person with a disability*
36 *who requires these aids or services in order to participate in the*
37 *public meeting.*

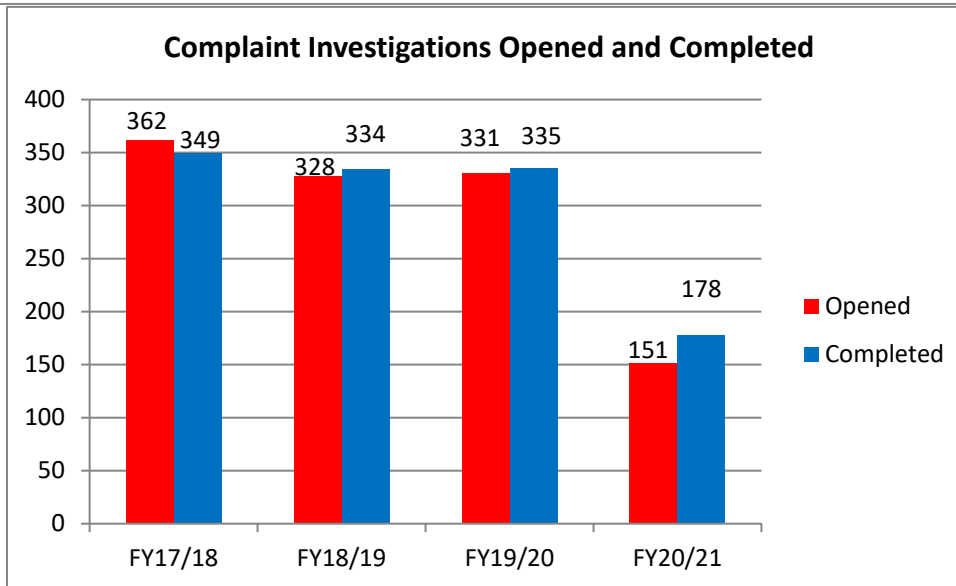
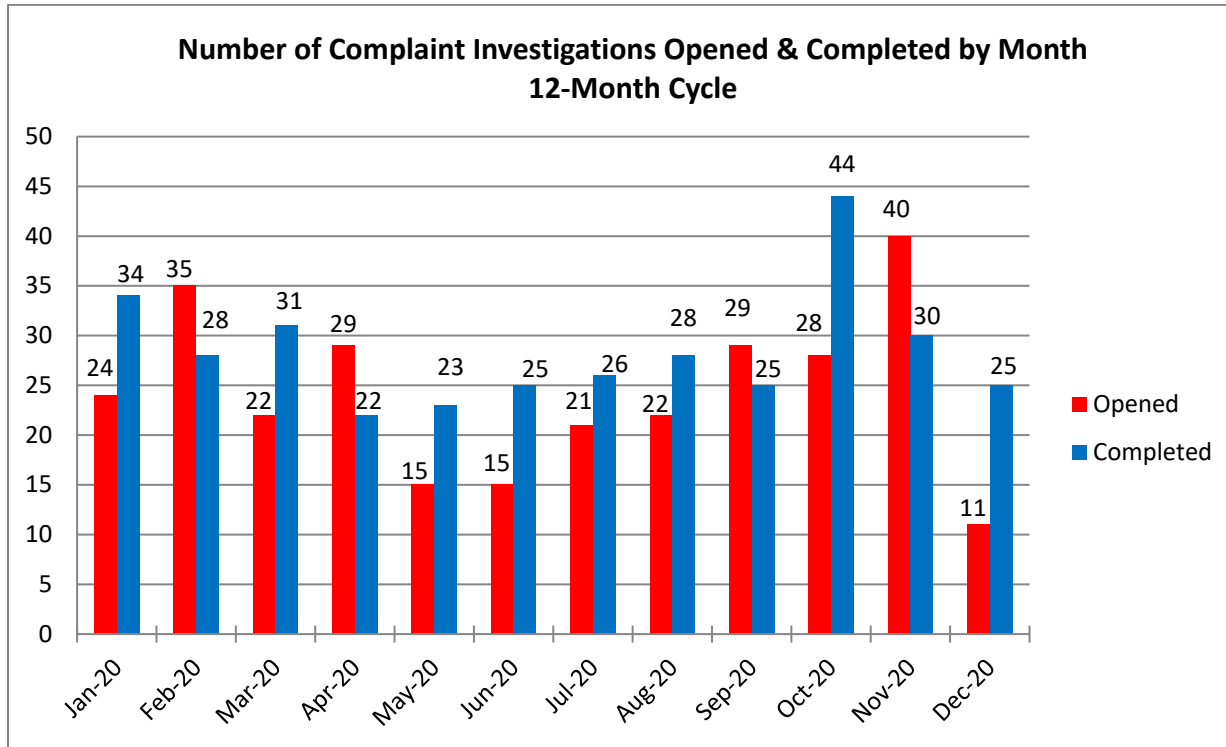
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VI. Enforcement

A. Enforcement Statistical Reports

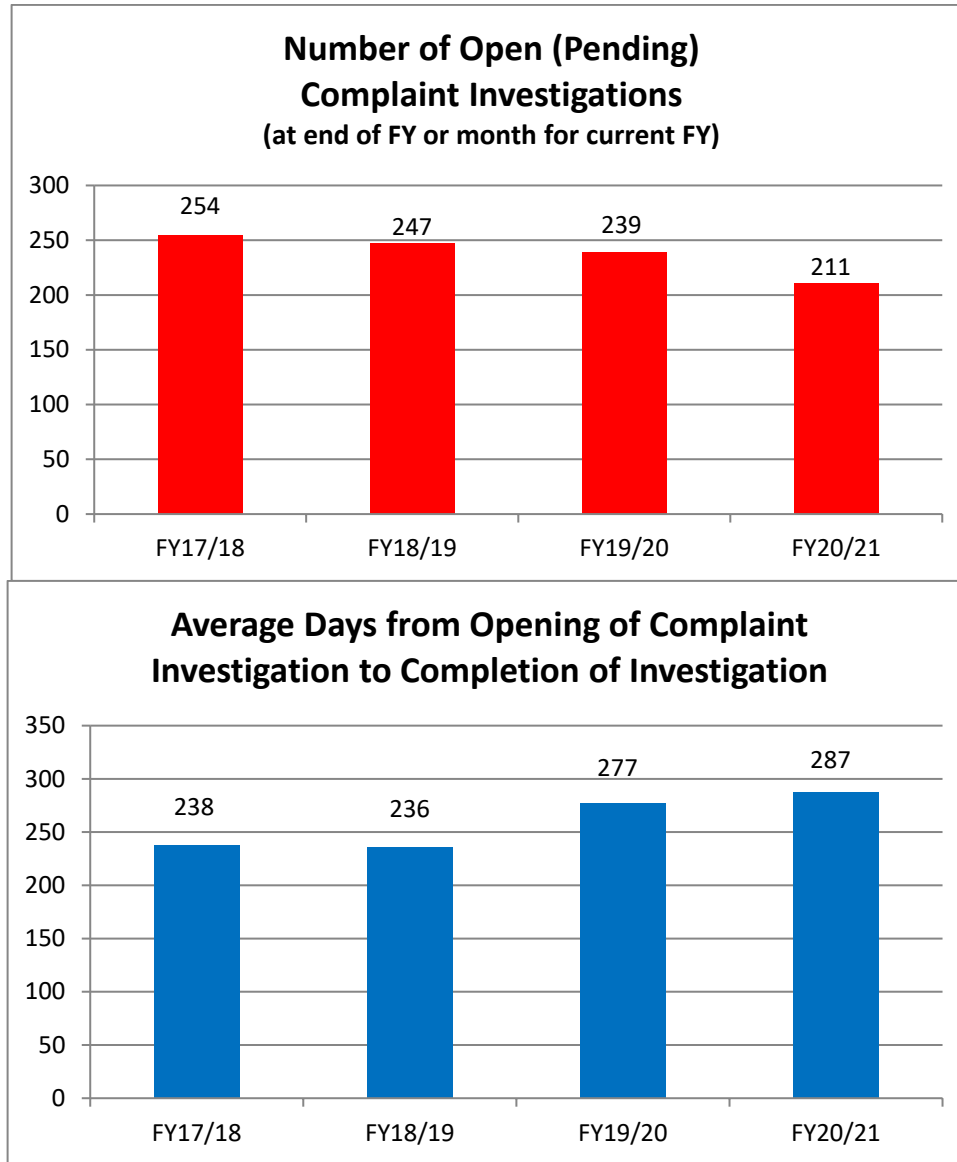
1. Fiscal Year 2020/21 Update

Complaint Investigation Phase



NOTE: FY20/21 statistics are through December 31, 2020

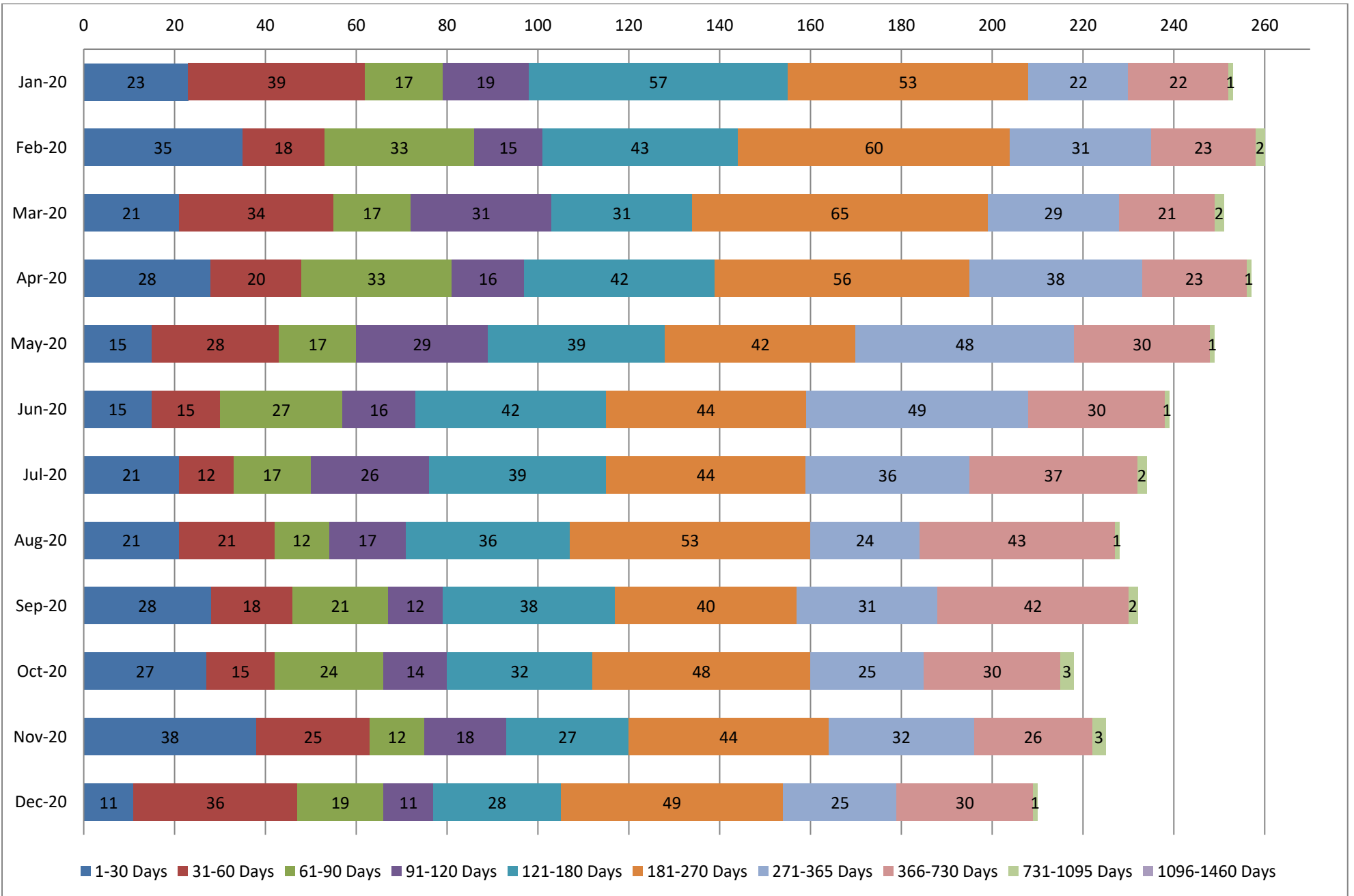
Complaint Investigation Phase



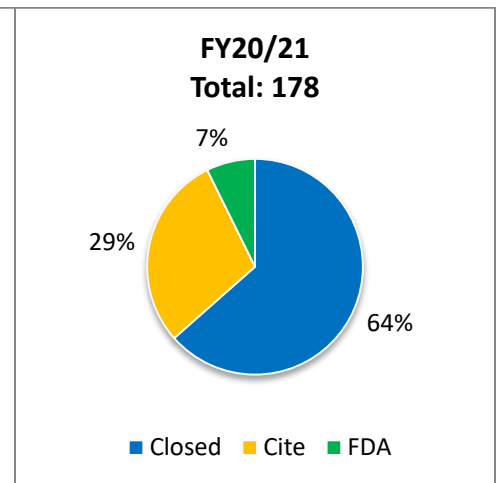
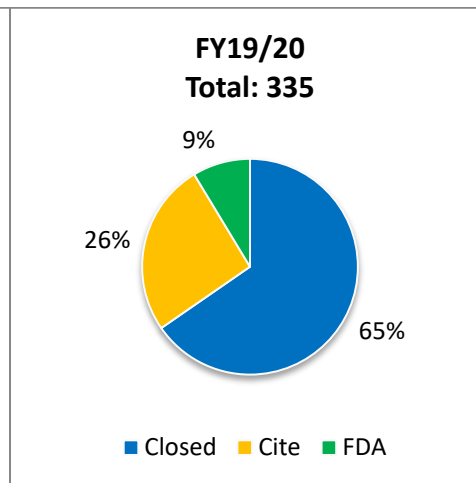
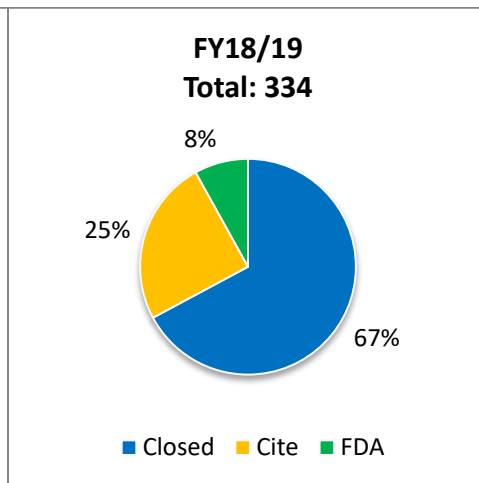
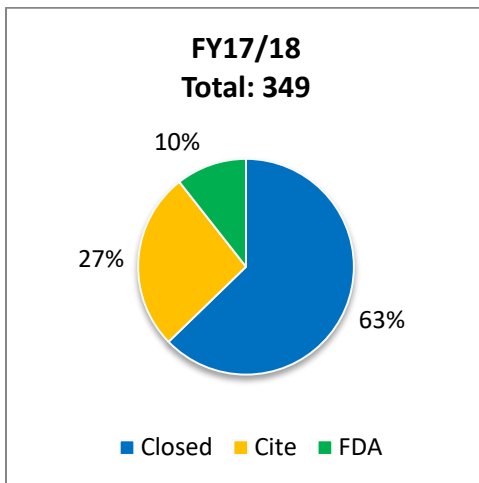
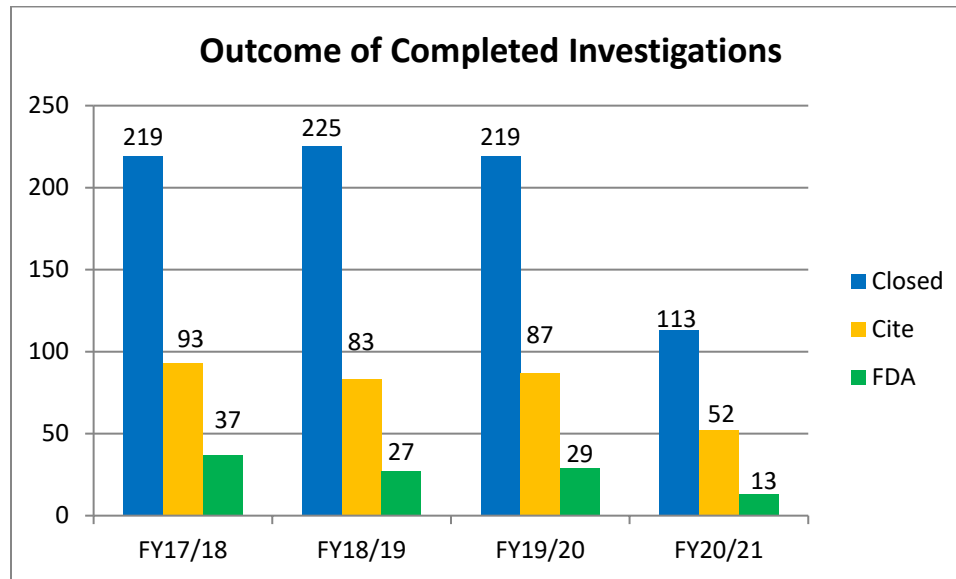
NOTE: FY20/21 statistics are through December 31, 2020

Complaint Investigation Phase

Aging of Open (Pending) Complaint Investigation Cases – 12-Month Cycle



Complaint Investigation Phase Outcome of Completed Investigations



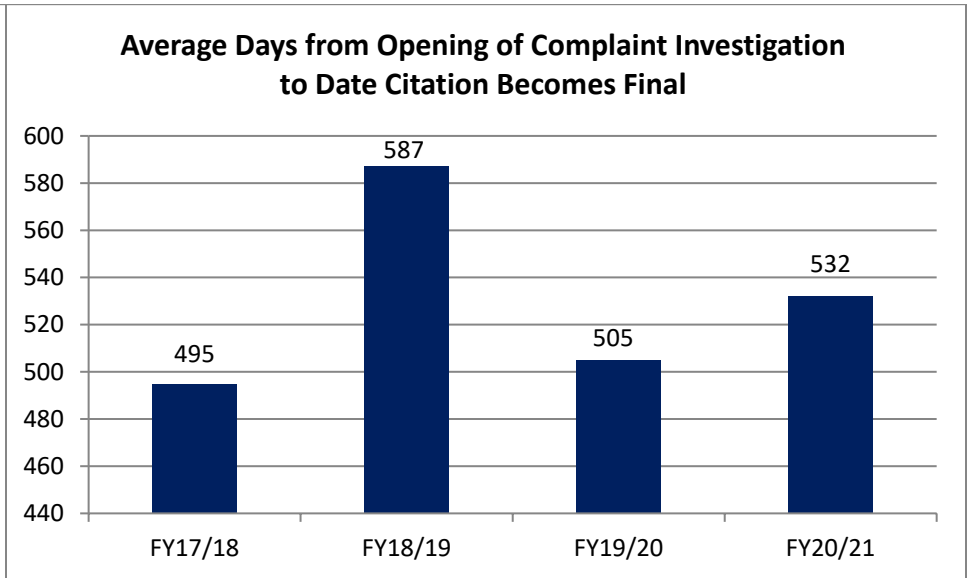
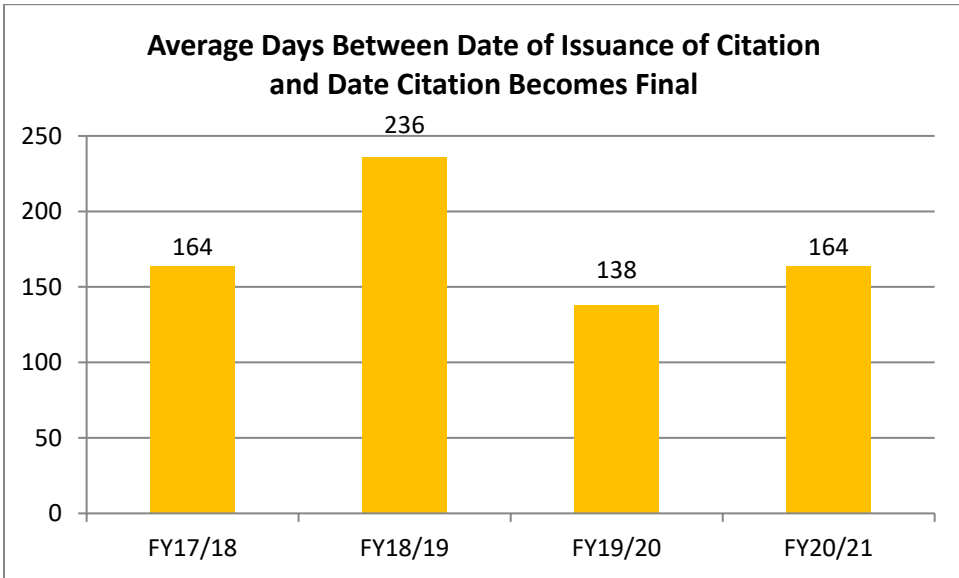
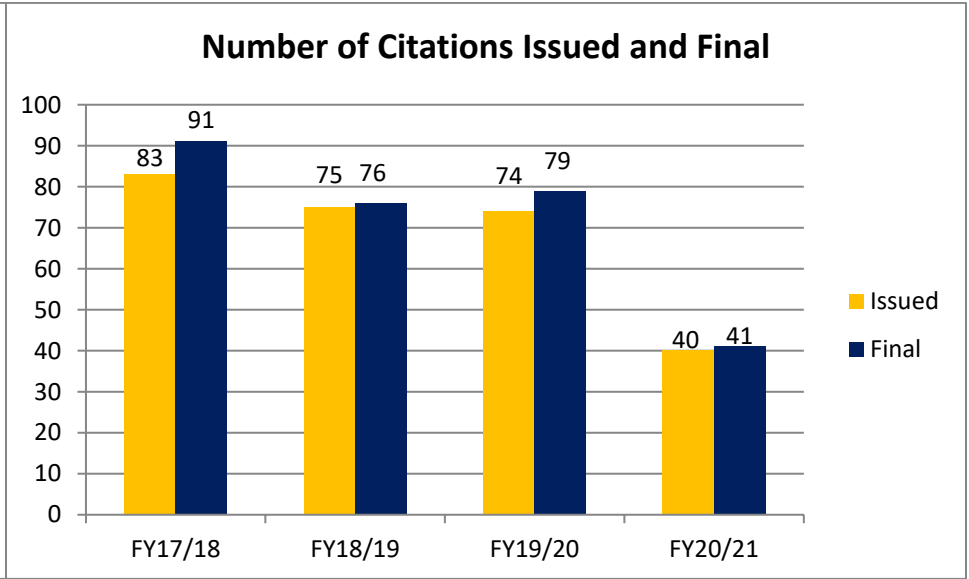
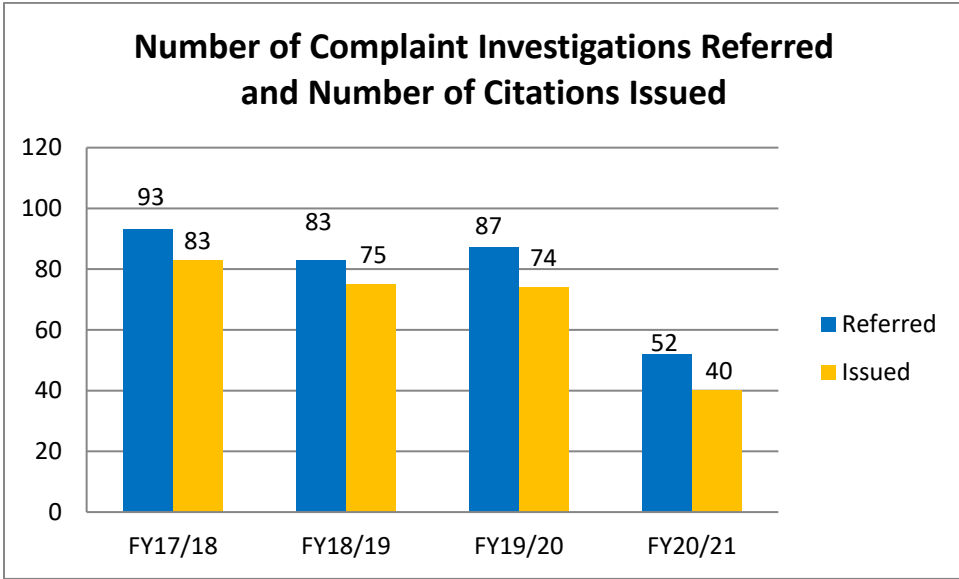
NOTE: FY20/21 statistics are through December 31, 2020

Closed with No Action Taken, includes No Violation/Insufficient Evidence; Compliance Obtained; Warning Letter; Other Reason for Closing Without Action (e.g., subject deceased); Resolved After Initial Notification; Referred to District Attorney with Request to File Criminal Charges; and Mediated.

Cite = Referred for Issuance of Citation

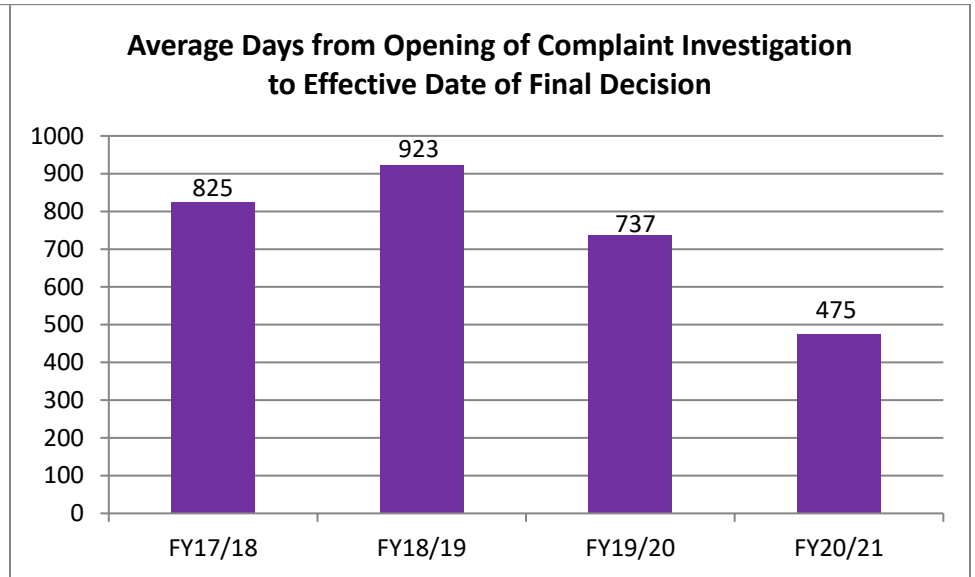
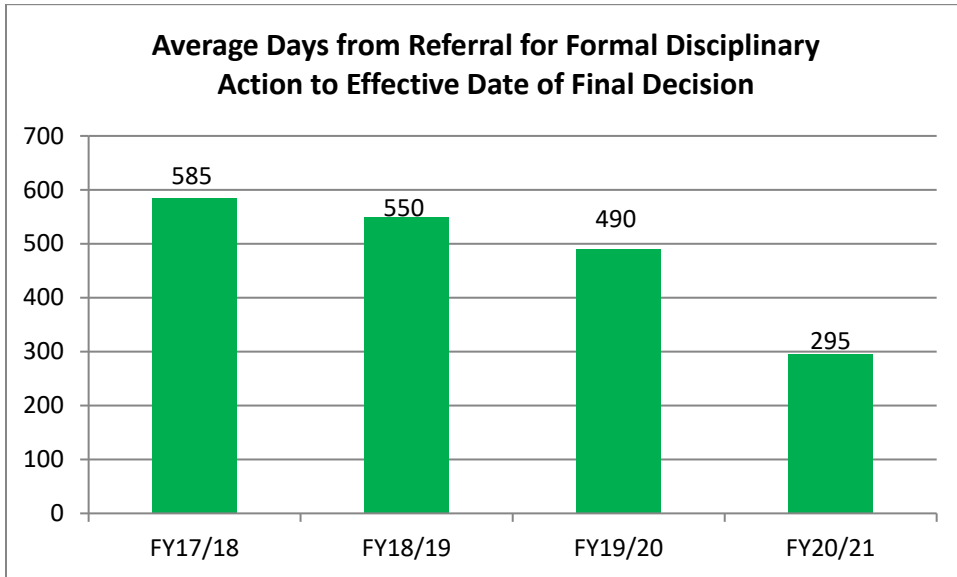
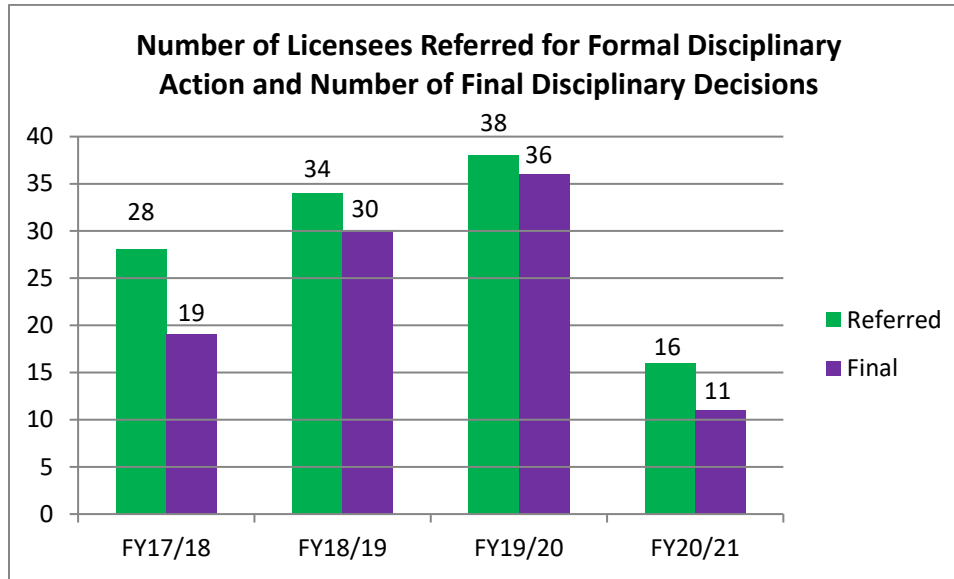
FDA = Referred for Formal Disciplinary Action

Citations (Informal Enforcement Actions)



NOTE: FY20/21 statistics are through December 31, 2020

Formal Disciplinary Actions Against Licensees



NOTE: FY20/21 statistics are through December 31, 2020

**Number of Complaint Investigations Opened & Completed by Month
12-Month Cycle**

Month	Complaint Investigations Opened	Complaint Investigations Completed
January 2020	24	34
February 2020	35	28
March 2020	22	31
April 2020	29	22
May 2020	15	23
June 2020	15	25
July 2020	21	26
August 2020	22	28
September 2020	29	25
October 2020	28	41
November 2020	40	30
December 2020	11	25

**Complaint Investigations Opened and Completed
Total by Fiscal Year**

Fiscal Year	Complaint Investigations Opened	Complaint Investigations Completed
2017/18	362	349
2018/19	328	334
2019/20	331	335
2020/21	151	178

Current Fiscal Year through December 31, 2020

**Number of Open (Pending) Complaint Investigations
(at end of FY or month for current FY)**

Fiscal Year	Number of Open (Pending) Complaint Investigations
2017/18	254
2018/19	247
2019/20	239
2020/21	211

Current Fiscal Year through December 31, 2020

Complaint Investigation Phase

Average Days from Opening of Complaint Investigation to Completion of Investigation (at end of FY or month for current FY)

Fiscal Year	Average Days
2017/18	238
2018/19	236
2019/20	277
2020/21	287

Current Fiscal Year through December 31, 2020

Outcome of Completed Investigations

Fiscal Year	# Closed	% Closed	# Cite	% Cite	# FDA	% FDA
2017/18	219	63%	93	27%	37	10%
2018/19	225	67%	83	25%	27	8%
2019/20	219	65%	87	29%	29	9%
2020/21	152	64%	52	29%	13	7%

Current Fiscal Year through December 31, 2020

Closed = Closed with No Action Taken, includes No Violation/Insufficient Evidence; Compliance Obtained; Warning Letter; Other Reason for Closing Without Action (e.g., subject deceased); Resolved After Initial Notification; Referred to District Attorney with Request to File Criminal Charges; and Mediated.

Cite = Referred for Issuance of Citation

FDA = Referred for Formal Disciplinary Action

**Aging of Open (Pending) Complaint Investigation Cases
12-Month Cycle**

Month	0-30 Days	31-60 Days	61-90 Days	91-12 Days	121-180 Days	181-270 Days	271-365 Days	1-2 Years	2-3 Years	3-4 Years
January 2020	23	39	17	19	57	53	22	22	1	0
February 2020	35	18	33	15	43	60	31	23	2	0
March 2020	21	34	17	31	31	65	29	21	2	0
April 2020	28	20	33	16	42	56	38	23	1	0
May 2020	15	28	17	29	39	42	48	30	1	0
June 2020	15	15	27	16	42	44	49	30	1	0
July 2020	21	12	17	26	39	44	36	37	2	0
August 2020	21	21	12	17	36	53	24	43	1	0
September 2020	28	18	21	12	38	40	31	42	2	0
October 2020	27	15	24	14	32	48	25	30	3	0
November 2020	38	25	12	18	27	44	32	26	3	0
December 2020	11	36	19	11	28	49	25	30	1	0

Number of Complaint Investigations Referred and Number of Citations Issued

Fiscal Year	Complaint Investigations Referred for Issuance of Citation	Citations Issued
2017/18	93	83
2018/19	83	75
2019/20	87	74
2020/21	52	40

Current Fiscal Year through December 31, 2020

Number of Citations Issued and Final

Fiscal Year	Issued	Final
2017/18	83	91
2018/19	75	76
2019/20	74	79
2020/21	40	41

Current Fiscal Year through December 31, 2020

Average Days Between Date of Issuance of Citation and Date Citation Becomes Final

Fiscal Year	Number of Days
2017/18	164
2018/19	236
2019/20	138
2020/21	164

Current Fiscal Year through December 31, 2020

Average Days from Opening of Complaint Investigation to Date Citation Becomes Final

Fiscal Year	Number of Days
2017/18	495
2018/19	587
2019/20	505
2020/21	532

Current Fiscal Year through December 31, 2020

**Number of Licensees Referred for Formal Disciplinary Action
and Number of Final Disciplinary Decisions**

Fiscal Year	Number of Licensees Referred for Formal Disciplinary Action	Number of Final Disciplinary Decisions
2017/18	28	19
2018/19	34	30
2019/20	38	35
2020/21	16	11

Current Fiscal Year through December 31, 2020

**Average Days from Referral for Formal Disciplinary Action
to Effective Date of Final Decision**

Fiscal Year	Number of Days
2017/18	585
2018/19	550
2019/20	490
2020/21	295

Current Fiscal Year through December 31, 2020

**Average Days from Opening of Complaint Investigation
to Effective Date of Final Decision**

Fiscal Year	Number of Days
2017/18	825
2018/19	923
2019/20	737
2020/21	475

Current Fiscal Year through December 31, 2020

VII. Exams/Licensing

- A. 2020 Examination Results
- B. 2021 Examinations Update

2020 Exam Results Statistics

2020-California State Specific Civil Engineer Examination Results

First Quarter 2020			
Civil Engineer - Seismic Principles			
	Total Number of Candidates	Number Passed	Pass %
January	79	44	56%
February	151	87	58%
March	89	46	52%
Total	319	177	55%
Civil Engineer - Engineering Surveying			
	Total Number of Candidates	Number Passed	Pass %
January	121	66	55%
February	215	127	59%
March	84	39	46%
Total	420	232	55%
Second Quarter 2020			
Civil Engineer - Seismic Principles			
	Total Number of Candidates	Number Passed	Pass %
April	No Exams Administered		
May	No Exams Administered		
June	No Exams Administered		
Total	No Exams Administered		
Civil Engineer - Engineering Surveying			
	Total Number of Candidates	Number Passed	Pass %
April	No Exams Administered		
May	No Exams Administered		
June	No Exams Administered		
Total	No Exams Administered		
Third Quarter 2020			
Civil Engineer - Seismic Principles			
	Total Number of Candidates	Number Passed	Pass %
July	262	176	67%
August	279	185	66%
September	174	115	66%
Total	715	476	67%
Civil Engineer - Engineering Surveying			
	Total Number of Candidates	Number Passed	Pass %
July	291	178	61%
August	247	150	61%
September	209	110	53%
Total	747	438	59%
Fourth Quarter 2020			
Civil Engineer - Seismic Principles			
	Total Number of Candidates	Number Passed	Pass %
October	164	94	57%
November	207	120	58%
December	342	155	45%
Total	713	369	52%
Civil Engineer - Engineering Surveying			
	Total Number of Candidates	Number Passed	Pass %
October	195	108	55%
November	180	93	52%
December	338	131	39%
Total	713	332	47%
2020 Totals			
Civil Engineer - Seismic Principles			
	Total Number of Candidates	Number Passed	Pass %
2020 Total	1747	1022	59%
Civil Engineer - Engineering Surveying			
	Total Number of Candidates	Number Passed	Pass %
2020 Total	1880	1002	53%

2020 Exam Results Statistics

2020-California State Specific Exams

California Land Surveyor			
	Total Number of Candidates	Number Passed	Pass %
Spring	No Exams Administered		
Fall	116	38	33%
Total	116	38	33%

Traffic Engineer			
	Total Number of Candidates	Number Passed	Pass %
Spring	N/A	N/A	N/A
Fall	49	31	63%
Total	49	31	63%

Geotechnical Engineer			
	Total Number of Candidates	Number Passed	Pass %
Spring	N/A	N/A	N/A
Fall	60	21	35%
Total	60	21	35%

Professional Geologist California Specific Exam			
	Total Number of Candidates	Number Passed	Pass %
Spring	150	74	49%
Fall	79	40	51%
Total	229	114	50%

Certified Engineering Geologist			
	Total Number of Candidates	Number Passed	Pass %
Spring	N/A	N/A	N/A
Fall	17	11	65%
Total	17	11	65%

Certified Hydrogeologist			
	Total Number of Candidates	Number Passed	Pass %
Spring	N/A	N/A	N/A
Fall	14	9	64%
Total	14	9	64%

Professional Geophysicist			
	Total Number of Candidates	Number Passed	Pass %
Spring	N/A	N/A	N/A
Fall	5	2	40%
Total	5	2	40%

2020-Geology ASBOG Exams

Fundamental of Geology			
	Total Number of Candidates	Number Passed	Pass %
Spring	No Exams Administered		
Fall	145	112	77%
Total	145	112	77%

Practice of Geology			
	Total Number of Candidates	Number Passed	Pass %
Spring	No Exams Administered		
Fall	75	61	81%
Total	75	61	81%

2020 Exam Results Statistics

2020 NCEES Engineering and Land Surveying National Exams

No paper and pencil exams were administered in Spring 2020

	Fall 2020-Paper and Pencil Exams					
	California			National		
	Total Number of Candidates	Number Passed	Pass %	Total Number of Candidates	Number Passed	Pass %
Agricultural Engineer	2	2	100	17	12	71
Civil Engineer	1115	579	52	10586	6253	59
Control Systems	30	14	47	252	147	58
Electrical Engineer	44	24	55	225	127	56
Metallurgical Engineer	12	7	58	59	36	61
Structural Engineer (Lateral)	72	28	39	620	197	32
Structural Engineer (Vertical)	65	35	54	623	264	42

	Quarter 1-Computer-Based Exams (CBT)					
	California			National		
	Total Number of Candidates	Number Passed	Pass %	Total Number of Candidates	Number Passed	Pass %
Fundamentals of Engineering	1,531	819	53	10,987	6,914	63
Fundamentals of Surveying	67	19	28	315	68	22
Chemical Engineer	9	3	33	75	36	48
Practice of Surveying	39	22	56	153	108	71

	Quarter 2-Computer-Based Exams (CBT)					
	California			National		
	Total Number of Candidates	Number Passed	Pass %	Total Number of Candidates	Number Passed	Pass %
Fundamentals of Engineering	499	312	63	4,517	3,046	67
Fundamentals of Surveying	18	10	56	122	71	58
Chemical Engineer	8	6	75	52	29	56
Mechanical Engineering	67	51	76	462	361	78
Practice of Surveying	12	10	83	62	48	77

	Quarter 3-Computer-Based Exams (CBT)					
	California			National		
	Total Number of Candidates	Number Passed	Pass %	Total Number of Candidates	Number Passed	Pass %
Fundamentals of Engineering	1254	731	58	9,354	5,994	64
Fundamentals of Surveying	61	31	51	312	194	62
Chemical Engineer	20	8	40	110	72	65
Mechanical Engineering	137	100	73	772	564	73
Practice of Surveying	25	11	44	152	97	64

2020 Exam Results Statistics

2020 NCEES Engineering and Land Surveying National Exams

	Quarter 4-Computer-Based Exams (CBT)					
	California			National		
	Total Number of Candidates	Number Passed	Pass %	Total Number of Candidates	Number Passed	Pass %
Fundamentals of Engineering	1224	630	51	10175	5795	57
Fundamentals of Surveying	55	23	42	324	180	56
Chemical Engineer	24	16	67	164	96	59
Electric Engineer	28	18	64	644	455	71
Fire Protection Engineer	44	42	95	205	180	88
Industrial Engineer	14	8	57	117	74	63
Mechanical Engineer	140	90	64	910	610	67
Petroleum Engineer	12	4	33	133	77	58
Nuclear Engineer	1	0	0	17	9	53
Practice of Surveying	32	14	44	171	107	63

Examination Statistics

(State Specific and ASBOG Examinations)

NCEES examination statistics are available on the NCEES website at: <https://ncees.org/>

Civil Seismic Principles

Exam Cycle	Tested	Passed	Pass %
Spring 2016	1933	1035	54
Fall 2016	1695	738	44
Total 2016	3628	1773	49
Spring 2017	1969	1080	55
Fall 2017	1626	713	44
Total 2017	3595	1793	50
Q1 2018	No exams administered		
Q2 2018	1341	556	41
Q3 2018	513	225	44
Q4 2018	802	347	43
Total 2018	2656	1128	42
Q1 2019	593	283	48
Q2 2019	801	405	51
Q3 2019	715	341	48
Q4 2019	818	398	49
Total 2019	2927	1427	49
Q1 2020	319	177	55
Q2 2020	No exams administered		
Q3 2020	715	476	67
Q4 2020	713	369	52
Total 2020	1747	1022	59

Civil Engineering Surveying

Exam Cycle	Tested	Passed	Pass %
Spring 2016	1874	760	41
Fall 2016	1900	1013	53
Total 2016	3774	1773	47
Spring 2017	1911	873	46
Fall 2017	1794	972	54
Total 2017	3705	1845	50
Q1 2018	No exams administered		
Q2 2018	1254	485	39
Q3 2018	513	224	44
Q4 2018	839	383	46
Total 2018	2606	1092	42
Q1 2019	553	251	45
Q2 2019	823	385	47
Q3 2019	695	304	44
Q4 2019	814	386	47
Total 2019	2885	1326	46
Q1 2020	420	232	55
Q2 2020	No exams administered		
Q3 2020	747	438	59
Q4 2020	713	332	47
Total 2020	1880	1002	53

CA Professional Land Surveyor

Exam Cycle	Tested	Passed	Pass %
Spring 2016	206	43	21
Fall 2016	167	47	28
Total 2016	373	90	24
Spring 2017	203	44	22
Fall 2017	154	34	22
Total 2017	357	78	22
Spring 2018	129	30	23
Fall 2018	93	25	27
Total 2018	222	55	25
Spring 2019	112	40	36
Fall 2019	81	33	41
Total 2019	193	73	38
Spring 2020	No exams administered		
Fall 2020	116	38	33
Total 2020	116	38	33

Traffic Engineer

Exam Cycle	Tested	Passed	Pass %
Spring 2016	N/A	N/A	N/A
Fall 2016	81	31	38
Total 2016	81	31	38
Spring 2017	N/A	N/A	N/A
Fall 2017	117	38	32
Total 2017	117	38	32
Spring 2018	N/A	N/A	N/A
Fall 2018	77	39	51
Total 2018	77	39	51
Spring 2019	N/A	N/A	N/A
Fall 2019	69	36	52
Total 2019	69	36	52
Spring 2020	N/A	N/A	N/A
Fall 2020	49	31	63
Total 2020	49	31	63

Geotechnical Engineer

Exam Cycle	Tested	Passed	Pass %
Total 2016*	58	22	38
Total 2017*	68	17	25
Spring 2018	39	13	33
Fall 2018	35	7	20
Total 2018	74	20	27
Spring 2019	N/A	N/A	N/A
Fall 2019	78	30	38
Total 2019	78	30	38
Spring 2020	N/A	N/A	N/A
Fall 2020	60	21	35
Total 2020	60	21	35

*In 2016 and 2017 the Geotechnical Engineer exam was offered on a continuous basis.

ASBOG Fundamentals of Geology

Exam Cycle	Tested	Passed	Pass %
Spring 2016	126	86	68
Fall 2016	136	87	64
Total 2016	262	173	66
Spring 2017	137	101	74
Fall 2017	159	117	74
Total 2017	296	218	74
Spring 2018	105	75	71
Fall 2018	216	149	69
Total 2018	321	224	70
Spring 2019	153	108	71
Fall 2019	209	136	65
Total 2019	362	244	67
Spring 2020	No exams administered		
Fall 2020	145	112	77
Total 2020	145	112	77

ASBOG Practice of Geology

Exam Cycle	Tested	Passed	Pass %
Spring 2016	60	46	77
Fall 2016	78	57	73
Total 2016	138	103	75
Spring 2017	73	56	77
Fall 2017	93	73	78
Total 2017	166	129	78
Spring 2018	61	45	74
Fall 2018	105	73	70
Total 2018	166	118	71
Spring 2019	80	61	76
Fall 2019	89	70	79
Total 2019	169	131	78
Spring 2020	No exams administered		
Fall 2020	75	61	81
Total 2020	75	61	81

Geology California Specific

Exam Cycle	Tested	Passed	Pass %
Spring 2016	98	66	67
Fall 2016	100	57	57
Total 2016	198	123	62
Spring 2017	103	46	45
Fall 2017	134	73	54
Total 2017	237	119	50
Spring 2018	102	47	46
Fall 2018	137	69	50
Total 2018	239	116	49
Spring 2019	116	56	48
Fall 2019	139	44	32
Total 2019	255	100	39
Spring 2020	150	74	49
Fall 2020	79	40	51
Total 2020	229	114	50

Certified Engineering Geologist

Exam Cycle	Tested	Passed	Pass %
Spring 2016	N/A	N/A	N/A
Fall 2016	37	23	62
Total 2016	37	23	62
Spring 2017	N/A	N/A	N/A
Fall 2017	37	11	30
Total 2017	37	11	30
Spring 2018	N/A	N/A	N/A
Fall 2018	45	24	53
Total 2018	45	24	53
Spring 2019	N/A	N/A	N/A
Fall 2019	40	29	73
Total 2019	40	29	73
Spring 2020	N/A	N/A	N/A
Fall 2020	17	11	65
Total 2020	17	11	65

Certified Hydrogeologist

Exam Cycle	Tested	Passed	Pass %
Spring 2016	N/A	N/A	N/A
Fall 2016	27	21	78
Total 2016	27	21	78
Spring 2017	N/A	N/A	N/A
Fall 2017	22	11	50
Total 2017	22	11	50
Spring 2018	N/A	N/A	N/A
Fall 2018	33	22	67
Total 2018	33	22	67
Spring 2019	N/A	N/A	N/A
Fall 2019	18	11	61
Total 2019	18	11	61
Spring 2020	N/A	N/A	N/A
Fall 2020	14	9	64
Total 2020	14	9	64

Professional Geophysicist

Exam Cycle	Tested	Passed	Pass %
Spring 2016	N/A	N/A	N/A
Fall 2016	9	5	56
Total 2016	9	5	56
Spring 2017	N/A	N/A	N/A
Fall 2017	6	5	83
Total 2017	6	5	83
Spring 2018	N/A	N/A	N/A
Fall 2018	4	1	25
Total 2018	4	1	25
Spring 2019	N/A	N/A	N/A
Fall 2019	3	1	33
Total 2019	3	1	33
Spring 2020	N/A	N/A	N/A
Fall 2020	5	2	40
Total 2020	5	2	40

Past examination statistics are available on the Board's website at: https://www.bpelsg.ca.gov/applicants/exam_statistics.shtml

VIII. Executive Officer's Report

- A. Rulemaking Status Report
- B. Update on Board's Business Modernization Project
- C. Personnel
- D. ABET
- E. Association of State Boards of Geology (ASBOG)
- F. National Council of Examiners for Engineering and Surveying (NCEES)
 - 1. Report from 2021 Board President's Assembly
- G. Update on Outreach Efforts

Rulemaking Overview

1. Repeal Professional Engineer and Land Surveyor Appeals (443 and 444)

- Under review and approval by Agency.
 - Approved by DCA and sent to Agency on December 17, 2020.
 - Budgets approved on November 24, 2020 and forwarded to DCA Legal.
 - Submitted to DCA Budgets October 13, 2020.
 - Submitted for initial (pre-notice) review by DCA Legal on September 5, 2019.
 - Board directed staff to pursue rulemaking proposal on March 1, 2013.

2. Substantial Relationship Criteria and Criteria for Rehabilitation (416, 418, 3060, and 3061).

- Under final review by Office of Administrative Law (OAL).
 - Rulemaking file was transmitted to OAL for final review on December 2, 2020.
 - Agency approved on November 19, 2020.
 - Approved by DCA and sent to Agency on November 9, 2020.
 - Sent to DOF on October 1, 2020.
 - Rulemaking file submitted to DCA for final review on September 4, 2020.
 - Board approved final language and responses to comments on June 25, 2020.
 - 15-Day public comment period ended on May 13, 2020.
 - 45-Day public comment period ended on April 27, 2020.
 - Board approved modified language for 15-day public comment period on March 12, 2020.
 - DCA/Agency approved for filing with OAL for publication on March 2, 2020.
 - Submitted for initial (pre-notice) review by DCA Legal on June 11, 2019.
 - Board directed staff to pursue rulemaking proposal on February 21, 2019.

3. Definition of Traffic Engineering (404)

- Board staff working with DCA Legal to prepare documents for initial notice.
 - Submitted for initial (pre-notice) review by DCA Legal on September 3, 2020.
- Board directed staff to pursue rulemaking proposal on March 8, 2018.

4. Definitions of Negligence and Incompetence and Responsible Charge Criteria for Professional Geologists and Professional Geophysicists (3003 and 3003.1)

- Board directed staff to pursue rulemaking proposal on September 6, 2018.

Note: Documents related to any rulemaking file listed as “noticed” can be obtained from the Board’s website at http://www.bpelsg.ca.gov/about_us/rulemaking.shtml.

PROJECT STATUS REPORT

Reporting period:	12/01/2020 – 1/20/2021	Project title:	Business Modernization Cohort 1
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EXECUTIVE SUMMARY

Narrative Summary of Status	Schedule:	GREEN	Budget:	GREEN	Issues:	GREEN
<p>Product Increment 2 (PI2) of BPELSG Connect launched January 20, 2021 with refinements to the current EIT/LSIT application processes and the addition of license renewals for all eligible licenses. Scope for BPELSG in PI3 is anticipated to include the addition of professional-level application processes and refinements to the Board's online complaint submittal and monitoring processes.</p>						


PROJECT MILESTONE STATUS REVIEW


Project Milestones	Status	Completion Date	Issues Exist (Yes/No)
Project Planning Complete – Project Start	Complete	1/13/2020	No
Go Live – Most Viable Product (MVP1)	Complete	9/16/2020	No
Product Increment 2 (PI2) – Commenced immediately following release of MVP1.	Complete	Sept 2020	No
PI2 - User Acceptance Testing (UAT)	Complete	Dec 2020	No
Product Increment 3 (PI3) – Preplanning	Commenced	Dec 2020	No
Go Live - PI2	Complete	1/20/2021	No




QUARTERLY OUTREACH REPORT (Q4)

SOCIAL MEDIA: October–December 2020

 TOP 5 FACEBOOK POSTS	DATE	VIEWS
COVID-19 Notice	November 25	454
COVID-19 Notice	November 13	401
COVID-19 Notice	November 20	395
COVID-19 Notice	November 7	371
COVID-19 Notice	October 29	339

 TOP 5 TWEETS	DATE	VIEWS
COVID-19 Notice	October 2	731
COVID-19 Notice	October 9	628
COVID-19 Notice	October 16	589
New Phone Numbers Listed	October 2	588
COVID-19 Notice	October 2	572

 WEB PAGE VIEWS	VIEWS
License Lookup	276,342
Board Home Page	169,075
Applicant Information	114,471
P.E. Application	89,504
Licensee Information	82,768



OUTREACH EVENTS (Virtual): October–December 2020

ALL VIRTUAL EVENTS HELD BY BOARD REGISTRARS

KEY

- ASCE** American Society of Civil Engineers
- APWA** American Public Works Association
- CalGeo** California Geotechnical Engineering Association
- SWE** Society of Women Engineers
- YMF** Young Members Forum

OCTOBER

October 7—**Geology webinar:** Frequently Asked Questions: How to apply for a GIT, P.G., PGp, CHG or CEG license or certificate. By Laurie Racca, P.G.

October 7—**Geology webinar:** For References: Completing the Independent Evaluation form for P.G., PGp, CHG or CEG applications. By Laurie Racca, P.G.

October 12—**Geology webinar:** The Path to a Professional Geologist (P.G.) License Begins with the Geologist-in-Training (GIT) Certificate. By Laurie Racca, P.G.

October 19—**Geology webinar:** The Path to a Professional Geologist (P.G.) License Begins with the Geologist-in-Training (GIT) Certificate. By Laurie Racca, P.G.

October 26—**Geology webinar:** The Path to a Professional Geologist (P.G.) License Begins with the Geologist-in-Training (GIT) Certificate. By Laurie Racca, P.G.

NOVEMBER

November 6—**Cal Poly San Luis Obispo CE-111 presentation to two Introduction to Civil Engineering classes.** First class was freshmen, 154 in attendance. Second class was transfer students and 28 were in attendance. By Natalie King, P.E.

November 9—**Geology webinar:** The Path to a Professional Geologist (P.G.) License Begins with the Geologist-in-Training (GIT) Certificate. By Laurie Racca, P.G.

November 10—**Terracon Consulting, Inc. (CA offices):** Virtual presentation and Q&A in which 15 young engineers attended. By Natalie King, P.E.

November 10—**Aera Energy Geoscience Forum:** An Introduction to State Licensing of Geologists. By Laurie Racca, P.G.

November 16—**Geology webinar:** The Path to a Professional Geologist (P.G.) License Begins with the Geologist-in-Training (GIT) Certificate. By Laurie Racca, P.G.

November 18—**Geology webinar:** After the Exams: Next steps in the process for GIT, P.G., PGp, CHG or CEG applications. By Laurie Racca, P.G.

November 18—**Geology webinar:** Introduction to the Laws and Regulations for Geology and Geophysics License Applicants and New Licensees. By Laurie Racca, P.G.

November 20—**Cal Poly San Luis Obispo Senior Civil and Environmental Engineering Professional Practices class, 200-250 students in attendance.** By Natalie King, P.E.

November 30—**Geology webinar:** The Path to a Professional Geologist (P.G.) License Begins with the Geologist-in-Training (GIT) Certificate. By Laurie Racca, P.G.

DECEMBER

December 14—**Geology webinar:** The Path to a Professional Geologist (P.G.) License Begins with the Geologist-in-Training (GIT) Certificate. By Laurie Racca, P.G.

December 30—**Geology webinar:** After the Exams: Next Steps in the Process for GIT, P.G., PGp, CHG or CEG applications. By Laurie Racca, P.G.

December 30—**Geology webinar:** Introduction to the Laws and Regulations for Geology and Geophysics License Applicants and New Licensees. By Laurie Racca, P.G.





PRINTED MATERIALS: October - December 2020 Quarterly Board *Bulletin*

www.bpelsg.ca.gov/pubs/bulletin.latest.pdf

FALL 2020

VOLUME 7 | NUMBER 3

BOARD FOR PROFESSIONAL ENGINEERS, LAND SURVEYORS, AND GEOLOGISTS

BULLETIN

This Is Our Licensing Issue: Digging Deeper: Understanding Our Certificate Holders and Licensees

Board staff continually tracks, researches, and analyzes trends and changes in our applicant and licensing population to examine growth and achievement. Each year our fall Bulletin focuses on this research. The report begins on page 3.

Please visit www.bpelsg.ca.gov for any COVID-19-related communications.

BREAKING NEWS: THE FIRST PHASE OF THE BOARD'S NEW APPLICATION/LICENSING PORTAL IS LIVE, AVAILABLE ONLINE THROUGH THE BOARD'S WEBSITE.

FEATURES

- 3 Digging Deeper: Understanding Our Certificate Holders and Licensees

IN EVERY ISSUE

- 1 Message from the Executive Officer
- 2 Board News
- 2 Board Members
- 9 Get to Know Our Licensees
- 10 Outreach Events
- 10 In Memoriam
- 11 Enforcement Actions
- 13 Contact Us
- 15 Board Calendar




Message from the Executive Officer

RICHARD B. MOORE, PLS

Just like many of our licensees, the Board is still adapting to our "new normal" in terms of how we operate and conduct business. March of this year was the last time our Board members met in person. Since then, the Board has held three meetings using an online hosting platform so that we can maintain our statutory responsibilities, and it is anticipated that future meetings through the end of 2020 and likely further into 2021 will continue in that same format. Just as in the past with in-person meetings, the public can comment on agenda topics while also providing the Board with general questions or concerns during the online format. Please monitor https://bpelsg.ca.gov/about_us/meetings for information on how to attend a future Board meeting or, better yet, subscribe to the Board's email list at www.dca.ca.gov/webapps/bpelsg to receive notices when the Board adds new information to the website.

After a few months of uncertainty, the Board, in collaboration with Prometric's computer-based testing (CBT) centers, was able to re-commence administration of the California state exams in July for the Civil exams with plans in the fall for the land surveying and geology state exams. While those CBT centers are still operating at less than full capacity for all clients due to local pandemic restrictions, the Board's exams are still being administered. In late August, the National Council of Examiners for Engineering and Surveying (NCEES) announced that due to the restrictions in California pertaining to large group gatherings, all candidates scheduled to sit for national paper/pencil engineering exams in late October for the San Diego and Los Angeles regions will be moved to a site in Las Vegas, and candidates scheduled to test in the Bay Area and Sacramento regions will be moved to a site in Reno. Fortunately, the number of candidates scheduled for the Central Valley remain below the locally mandated threshold for safety and those exams are still planned for the Tulare site. Additionally, at this time, the paper/pencil geology exams

(continued on page 2)



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IX. Technical Advisory Committees (TACs)

- A. Assignment of Items to TACs
- B. Appointment of TAC Members
- C. Reports from the TACs

X. President's Report/Board Member Activities

XI. Approval of Meeting Minutes (Possible Action)

A. Approval of the Minutes of the December 10, 2020 Board Meeting

DRAFT
**MINUTES OF THE BOARD FOR PROFESSIONAL ENGINEERS,
 LAND SURVEYORS, AND GEOLOGISTS**

Teleconference

Thursday, December 10, 2020, beginning at 9:00 a.m.

Thursday, December 10, 2020

Board Members Present:	President Alireza Asgari; Vice-President Natalie Alavi; Fel Amistad; Rossana D’Antonio; Duane Friel; Michael Hartley; Kathy Jones Irish; Eric Johnson; Coby King; Betsy Mathieson; Mohammad Qureshi; Frank Ruffino; and Wilfredo Sanchez
Board Members Absent:	Asha Lang
Board Staff Present:	Ric Moore (Executive Officer); Nancy Eissler (Assistant Executive Officer); Tiffany Criswell (Enforcement Manager); Larry Kereszt (Examinations Manager); Celina Calderone (Board Liaison); and Joseph Chin (Legal Counsel)

I. Roll Call to Establish a Quorum

President Asgari called the meeting to order at 9:03 a.m., and a quorum was established.

II. Pledge of Allegiance

Mr. Ruffino led everyone in the recitation of the Pledge of Allegiance.

III. Public Comment for Items Not on the Agenda

During Public Comment, David Woolley, representing the Orange County Chapter of the California Land Surveyors Association, indicated that they recently authored a letter to Board member Mike Hartley. In that letter, they asked the Board to consider utilizing the Land Surveyor Technical Advisory Committee (LS TAC) to help shape policies. He recalled speaking at the last meeting about policies needing to be peer reviewed and believes the proper venue would be to use the LS TAC.

IX. President’s Report/Board Member Activities

A. Discussion on Change in Exempt Salary Level of the Executive Officer
 President Asgari provided some background and noted that in October of 2020, DCA introduced a step-by-step process for boards to use when considering the submittal of a request to change the Exempt Salary Level for the Executive Officer and a new Performance Appraisal Process.

Nicole Le, Chief of the Office of Human Resources for DCA, outlined the current levels and the corresponding pay scales.

In order to change the level of an exempt position, the Board will need to demonstrate that the work has changed significantly. Ms. Le provided examples of what would be considered major changes and noted that it is not about the incumbent in the position, but what has changed in the Board's operations that would result in the level increase.

The Board President would need to provide a justification and include the changes that have occurred which would warrant a level change for the Executive Officer position. There are multiple stages of the approval process. When the justification is received by Ms. Le, she will prepare a request package and forward it to the DCA Director for review and approval. From there, the package will go to the Business, Consumer Services, and Housing Agency for review and approval by the Agency Secretary before proceeding to the Governor's Office and the California Department of Human Resources. Once approved, they can provide the Exempt Level to be increased. Through this request, the Board would also have the opportunity to increase the salary of the incumbent in the position. Typically, when an incumbent salary increase is requested, no more than 5% is requested.

9:45 a.m. Rossana D'Antonio joined the meeting

MOTION:	Mr. Ruffino and Vice-President Alavi moved to pursue an Exempt Level increase for the Executive Officer position and to adjust the current salary by providing the incumbent a 5% increase.
VOTE:	12-0, Motion Carried

Member Name	Yes	No	Abstain	Absent	Recusal
Alireza Asgari	X				
Natalie Alavi	X				
Fel Amistad	X				
Rossana D'Antonio	X				
Duane Friel	X				
Michael Hartley	X				
Kathy Jones Irish	X				
Eric Johnson	X				
Coby King	X				
Asha Lang				X	
Betsy Mathieson	X				
Mohammad Qureshi	X				
Frank Ruffino	X				
Wilfredo Sanchez				X	

Dr. Qureshi added that the decisions being made are not only for the Board's current Executive Officer, it is about the appropriate level of the Executive Officer of the Board regardless of who that person is in that position. Because of the level of detail that is required in this justification, he suggested forming an AdHoc Committee of two Board members.

Dr. Qureshi and Mr. King were selected by the President to be on the AdHoc Committee.

IV. Administration

A. Fiscal Year 2019/20 Summary Report

Mr. Moore reviewed the updated financial statement for Fiscal Year 2019/20. The total revenue for 2019/20 ended up about 4% less than the original projections of the beginning of the Fiscal Year and total expenses ended up approximately 2% higher.

B. Fiscal Year 2020/21 Budget Report

Mr. Moore noted differences in the current financial statement for Fiscal Year 2020/21 and noted that we were still on track in comparison to projections. He did report that there are still delays in receiving complete updates on the revenue, which is not surprising at this time due to the pandemic and staffing.

The current fund condition reflects a possible 6.6 months in reserve. Mr. Moore expects to see changes later in the budget year as the Board moves forward with some of the revenue trends.

C. Budget Letter 20-37 – Permanent 5% Budget Reduction

The Board was notified on November 6, 2020, that the Governor's Office had requested a permanent 5% reduction, beginning Fiscal Year 2021/22, referred to as Budget Letter 20-11. With the introduction of new Budget Letter 20-37, Mr. Moore included the email that was received from DCA with some key details. Final plans of where the Board believes it can accomplish the 5% savings must be submitted to the DCA Budget Office by December 28, 2020. DCA anticipates submitting the final plans to the Department of Finance by February 1, 2021.

Mr. Moore reported that managers and staff are working on identifying what are the best areas to target that that would not disrupt operations and have minimal impact on the Board's customer base. At the Director's meeting, it was clarified that the 5% reduction only applies to the Board's operating expenses and equipment budget less DCA pro-rata. The Board is looking at a proposed \$300,000 in savings beginning Fiscal Year 2021/22. Through the experience with the pandemic, the Board has learned that exam development meetings can be facilitated through a virtual format in lieu of in person, saving on the travel expenses that come from meeting in person.

In addition, the Board also has two open analyst positions that managers are trying to determine the cost savings while weighing the impact it would have on the customer base if the positions are not filled. Mr. Moore will be able to provide more detailed information at the next Board meeting.

10:45 a.m. Board Member Wilfredo Sanchez joined the meeting.

V. Enforcement

A. Enforcement Statistical Reports

1. Fiscal Year 2020/21 Update

Ms. Criswell reviewed the enforcement statistics. Mr. King noted that the reduction in the time frames in the statistics were quite dramatic and assumes it is due to lengthier cases being closed. Ms. Criswell noted that some of the pitfalls of successfully completing several older cases does result in some longer time frames.

VI. Exams/Licensing

A. 2020 Examinations Update

Mr. Kereszt reported that exams were successfully administered during their scheduled testing windows in October and November. The land surveying and traffic exam results were recently released while results for the rest of the exams are currently still being finalized and should be released within the next two weeks. A chart of all exam candidate totals and results for the year will be provided at the next meeting along with more detailed information about the exam results and the challenges faced during 2020.

He also noted that the Examination Unit now has a dedicated phone line and email address that is allowing for more direct communication with approved exam candidates. This information can be found on the Board's website on the Contact Us page.

Ms. Mathieson recalled that at the last meeting some candidates elected to postpone their exams. She inquired if they will have an opportunity of postponing again. Mr. Kereszt reported that they are working on an alternative for the candidates, whether it is postponements or refunds. He is optimistic that an announcement will be made within the next couple of weeks.

B. Presentation from Prometric, Inc. – Remote Proctoring

Patrick Cheicante representing Prometric provided a presentation on remote proctoring. Mr. Cheicante reviewed some of the available security measures Prometric has to offer which include dedicated readiness agents, secured login controls, candidate authenticity checks, 360-degree environmental checks, proprietary locked down browsers, keystroke anomaly detections, one-way exam access, and live video review.

Mr. King and Ms. Irish thanked Mr. Cheicante. Ms. Irish asked about the security of the testing environment. Prometric has a cyber security officer and staff that monitors all aspects of the testing network which include remote proctoring. Ms. Mathieson appreciated the movement detection software. Mr. Cheicante replied that in addition to the software, there is a ratio of 8 to 1 which is in addition to security agent monitoring everything. If there is a distraction of any kind, there is a method in place to notify the candidate that they are being monitored. Mr. Cheicante reported that on Prometric's website, there is a link for test takers that advises candidates on how their environment should be set up. On the day of the exam, they conduct a room scan. The candidate would use their camera and conduct a full sweep of the room. If there are any questionable items that may look suspicious, they will be asked to make modifications.

During Public Comment, Alan Escarda, representing PEEG, thanked the Board for the presentation and noted that they support remote testing. In reference to the 5% cost reduction, he suggested that one method would be through the Board's partners and contractors. He asked if there would there be any cost savings for the Board if the remote proctoring is implemented. Also, he added if there would there be an opportunity for cost savings through the Connect process that was implemented.

Mr. Moore expressed his appreciation to Mr. Cheicante and noted that there have been situations in the Board's current exam administration formats where there was exam subversion, ultimately resulting in questions having to be archived and additional funds spent to replace them. He is curious if Prometric has had any experience with exam subversion related to remote proctoring. Mr. Cheicante reported that as individuals are checked in, they check for devices, clothing, glasses, etc. Everything that is done in a Prometric examination center is done through remote proctoring. They have not had issues with exposure of items or test content. They make sure that no devices other than their computer is available or within reach.

Mr. Moore added that the Board allows for the candidate to bring personal reference materials into the exam. Those reference materials are usually checked in by the CBT center staff to ensure that those items are appropriate and comply with the Board's examination guidelines. Mr. Cheicante reported that just like in the test center, they would allow for materials to be managed virtually.

Mr. Moore also sought confirmation on whether candidates will continue to pay a "seat fee" as they are still being proctored whether in a test center or remotely. Mr. Cheicante confirmed that would be the case.

Mr. Cheicante noted that Prometric provides a guided implementation process to their clients. As for candidate communication, they would make

sure that the outreach to the testing candidate is clear and provides a good overview of what to expect.

VII. Executive Officer's Report

A. Rulemaking Status Report

Mr. Moore reported that the fee regulations were approved by the Office of Administrative Law (OAL) and filed with the Secretary of State on November 18, 2020 and will become effective January 1, 2021. Board staff continues to collaborate with DCA's IT team to ensure that all software platforms will be updated in time for the effective date. Mr. Moore pushed hard with DCA to get this taken care of by this date. DCA's Executive Leadership supported the Board from the Rulemaking team all the way to the Executive Leadership.

The Substantial Relationship Criteria and Criteria for Rehabilitation package has been submitted to OAL for review on December 2, 2020.

B. Update on Board's Business Modernization Project

Mr. Moore reported on the Business Modernization Project. Currently in the later stages of the Product Increment 2 phase, Sprint 8 is scheduled to be completed soon. The implementation of UAT (User Acceptance Testing) for the product increment phase will take place December 18-21, 2020. The priority for this phase is implementing renewals for all license types and preparing refinements to support the next level of applications. Ms. Irish expressed her appreciation and suggested the development of a paper on the approach and delivery of this project to share with other boards and bureaus that may not have gone through this process but could benefit from an example of best practices.

Mr. Moore reviewed a notice that was shared on the Board's website and shared with those who subscribe to the Board's emails that referenced the change in the upcoming license renewal process. There is another state agency that assists DCA boards and bureaus with mailing the license renewal notifications, but they have notified DCA that they are discontinuing this service next year because of other responsibilities. The Board has begun the campaign and will continue to advise license holders to create a profile and register so that they will receive notification via email or text message notifications.

During Public Comment, Mr. Escarda noted his appreciation for the Board's efforts and wanted to encourage recognition of the team members for their efforts.

Mike Sheahan, from Caltrans, inquired if it has ever been discussed to have renewal fees be automatically deducted in lieu of the licensee paying for their renewals and then submitting a travel expense claim for reimbursement. Mr. Moore noted that this has been discussed. The issue is that the license

renewal is for an individual and since the Board does not license companies or agencies there is nothing in place to bill their agencies or companies. There is also the possibility that the licensee wants to change their status and may not want to renew, or a licensee may be subject to other fees that are not pertinent to the agency to be involved.

C. Personnel

Mr. Moore reported that the receptionist position is still vacant, but he is expecting to make an announcement at the next Board meeting that it will be filled. The application acceptance process is closed for the Administration Manager, and staff will work with DCA's Human Resources Office to determine eligibility. The Board currently has analyst vacancies in the Licensing Unit and the Enforcement Unit.

D. ABET

Dr. Amistad reported that he had a productive experience with his ABET observation. Ms. Mathieson is scheduled to attend another visit in February 2021.

E. Association of State Boards of Geology (ASBOG)

1. Annual Meeting Report

Mr. Moore reviewed the Annual Meeting Report. The meeting was held virtually. Ms. Mathieson officially represented the Board and staff member Laurie Racca participated as Chair of the ASBOG Examination Committee.

Ms. Mathieson reported that ASBOG has a new disciplinary database portal intended to facilitate communication among individual state boards. If one board disciplines a licensee, the other boards are able to view the information. It is password protected and not accessible to the public. Once this database is in place, the Board will select a member of its staff as an authorized person who will have access to the information.

She added that the Professional Ethics Committee continues the development of useful ethics questions.

F. National Council of Examiners for Engineering and Surveying (NCEES)

Mr. Moore reported that he is a consultant on the Examinations for Professional Surveyors (EPS) Committee. They held their first meeting of 2020/21 virtually to discuss what their charges are.

President Asgari reported on the grading of the structural examination.

Dr. Qureshi reported that NCEES has cancelled the in-person meetings for the spring. He is also reported that the Advisory Committee on Council Activities (ACCA) meeting will be held virtually later in January.

Ms. Mathieson followed up on the letter to ASBOG that she reviewed encouraging them to implement Computer Based Testing. Since the pandemic, there no longer appears to be any push back from ASBOG for CBT. Ms. Racca is Chair of the Examination Committee, and she presented a report about the organization’s progress toward CBT.

Mr. Moore reported that he is in the middle of his third term as Secretary/Treasurer for NCEES Western Zone. At the last Board meeting, Dr. Qureshi proposed re-nominating Mr. Moore. However, Mr. Moore does not intend to seek another nomination and needs to concentrate on Board priorities for the foreseeable future. While his involvement with NCEES will continue, he will no longer seek to serve as Secretary/Treasurer of the Western Zone.

G. Update on Outreach Efforts

Mr. Moore reviewed the Board’s outreach efforts.

H. Board Meeting – Format for Virtual Meetings

Mr. Moore discussed possible video conferencing for Board meetings. By incorporating video, the Board needs to consider whether everyone has the same bandwidth, the platforms used, and members of the public. He reviewed some options. He suggests making it an option and not mandatory and only consider the panelists, such as Board members, and staff or invited speakers when they are making presentations. Sarah Irani, the Board’s moderator, clarified that cameras cannot be turned on for attendees, only for panelists. Mr. Moore included that the advice and guidance being provided by DCA at this time is that all boards plan on continuing virtual meetings until at least July 1, 2021.

Mr. Moore noted that there will be a practice session scheduled prior to the next Board meeting to ensure a successful experience with video conferencing.

VIII. Technical Advisory Committees (TACs)

A. Assignment of Items to TACs

No report given.

B. Appointment of TAC Members

No report given.

C. Reports from the TACs

No report given.

Mr. Moore provided a brief explanation of the functions of the TACs to Mr. Hartley.

During Public Comment, David Woolley, representing the Orange County Chapter of CLSA, would like to see policy issues and topics that govern the practice of land surveying brought to the LS TAC. He indicated that there are practice issues throughout the state, and it would be nice to have a balance of contributions.

X. Approval of Meeting Minutes

A. Approval of the Minutes of the August 20, 2020 and October 15-16, 2020 Board Meetings.

MOTION:	Ms. Mathieson and Mr. King moved to approve the August 2020 minutes.
VOTE:	11-0-2, Motion Carried

Member Name	Yes	No	Abstain	Absent	Recusal
Alireza Asgari	X				
Natalie Alavi	X				
Fel Amistad	X				
Rossana D'Antonio	X				
Duane Friel	X				
Michael Hartley			X		
Kathy Jones Irish	X				
Eric Johnson	X				
Coby King	X				
Asha Lang				X	
Betsy Mathieson	X				
Mohammad Qureshi	X				
Frank Ruffino			X		
Wilfredo Sanchez	X				

Ms. Irish commented that on page 71, under Enforcement, there is a record of the report on San Bernardino County and the alleged company, Group Land Surveyors. She noted it was confusing and vague, but not to the extent that she would want to change the language. If there are no other concerns, then she will not make an issue of it.

MOTION:	Dr. Amistad and Ms. Alavi moved to approve the October minutes as amended.
VOTE:	12-0-1, Motion Carried

Member Name	Yes	No	Abstain	Absent	Recusal
Alireza Asgari	X				
Natalie Alavi	X				
Fel Amistad	X				
Rossana D'Antonio	X				

Duane Friel	X				
Michael Hartley	X				
Kathy Jones Irish	X				
Eric Johnson	X				
Coby King	X				
Asha Lang				X	
Betsy Mathieson	X				
Mohammad Qureshi	X				
Frank Ruffino			X		
Wilfredo Sanchez	X				

XI. Discussion Regarding Proposed Agenda Items for Next Board Meeting

Mr. King requested a copy of the 2021 Board meeting dates.

XII. Closed Session – The Board met in Closed Session to discuss, as needed:

- A. Personnel Matters [Pursuant to Government Code sections 11126(a) and (b)]
 - 1. Executive Officer Performance Evaluation
- B. Examination Procedures and Results [Pursuant to Government Code section 11126(c)(1)]
- C. Administrative Adjudication [Pursuant to Government Code section 11126(c)(3)]
- D. Pending Litigation [Pursuant to Government Code section 11126(e)]

XIII. Adjournment

Due to technological limitations, adjournment was not broadcast. Adjournment immediately followed Closed Session, and no other items of business were discussed.

PUBLIC PRESENT

Mark Sheahan
 David Woolley
 Alan Escarda

XII. Discussion Regarding Proposed Agenda Items for Next Board Meeting

XIII. Closed Session – The Board will meet in Closed Session to discuss, as needed:

- A. Personnel Matters [Pursuant to Government Code sections 11126(a) and (b)] 1. Executive Officer Performance Evaluation
- B. Examination Procedures and Results [Pursuant to Government Code section 11126(c)(1)]
- C. Administrative Adjudication [Pursuant to Government Code section 11126(c)(3)]
- D. Pending Litigation [Pursuant to Government Code section 11126(e)]

XIV. Adjournment

Due to technological limitations, adjournment will not be broadcast. Adjournment will immediately follow Closed Session, and there will be no other items of business discussed.